Student Orientation Advising & Registration

SUMMER 2017

Louisburg College
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There are 36 private and 74 public institutions of higher learning in the state of North Carolina, and over 4,400 institutions of higher learning in the United States.

You chose Louisburg College.

We are honored that you have entrusted your education to us and believe that you have made the right choice. We will give every effort to make your educational experience a rich and rewarding one!

So, you’ve chosen Louisburg College – now what?

SOAR!

The SOAR (Student Orientation, Advising, and Registration) program will give you a jump start to your career at Louisburg College. While on campus you will participate in a variety of activities and events designed to acclimate you to campus life, determine the best academic course schedule, and introduce you to many of the faculty, staff and students with whom you’ll be engaged in active learning. You will complete placement testing, register for classes, and meet with your financial aid counselor.

You’ll also attend an orientation program to help you get to know Louisburg College and the exciting opportunities that await you. Above all, you’ll have an opportunity to meet many of your soon-to-be classmates! Participating in SOAR will give you the chance to explore the value of a Louisburg College education.

This comprehensive guide will lead you through your SOAR program. In the pages that follow you’ll find information detailing your time on campus during the SOAR program. You’ll find a checklist of items to bring to campus with you so that your SOAR visit is as productive as possible. Please be sure to check and double-check this list! Additionally, campus locations for events will be noted with a number which corresponds to the campus map located on page 6. Please don’t hesitate to contact the Admissions Office if you have any questions.

We look forward to SOARing with YOU!
Dear Louisburg College Student,

We are grateful that you have chosen to become a part of the Louisburg College family. SOAR is designed to help you get a great start to your Louisburg College experience. We want to make your time at Louisburg College as valuable as possible in helping you to reach your goals in life. Our main goal as faculty, staff, and administration is your success. Please do not hesitate to call upon us to assist you as you make the transition to college life. I hope that you find your visit enjoyable and productive.

We are LC! Go Canes!

Ms. Stephanie Buchanan Tolbert
Louisburg College Interim President
First Things First

**BEFORE YOU ARRIVE...**

Each section of the SOAR booklet contains information about this SOAR event. Please review these sections carefully to ensure you are prepared prior to your SOAR event date. This will ensure that you are adequately prepared to maximize your SOAR experience and also ensure that your check-in process in August is as quick and efficient as possible!

**FINANCIAL AID...**

During SOAR, each student will have a one-on-one appointment with his/her Financial Aid Counselor. You will need to bring a copy of both the student’s and parent’s 2015 Federal Tax Return Transcript (www.irs.gov/Individuals/Get-Transcript), a copy of both the student’s and parent’s W-2 tax form, and the FSA user ID (fsaid.ed.gov/npas/index.html).

Financial Aid appointments are included in the check-in process.

**ADMISSIONS...**

DON’T FORGET to have your final official high school transcript mailed to once you have graduated and all grades have been finalized. Final official transcripts must contain all senior grades and graduation date. They must be mailed and cannot be faxed or emailed.

Transfer students need to have their college’s Office of the Registrar mail their final official college transcript to Louisburg College once final grades have been released. Mail official transcripts to:

Office of Admissions
Louisburg College
501 N. Main Street
Louisburg, NC 27549

**ARRIVING ON CAMPUS...**

Check-in will be between 11:30am - 12:45pm on the first day of your SOAR event. Please proceed to Merritt Hall parking lot (between buildings #21 and #22 on the campus map) to begin the check-in process.

**ITEMS TO BRING:**

- Both the Student and Parent FSA user ID and password (fsaid.ed.gov/npas/index.htm)
- Both the Student’s and Parent’s 2015 Tax Return Transcript (www.irs.gov/Individuals/Get-Transcript)
- Both the Student’s and Parent’s 2015 W-2 tax form
- Bring any required documentation from Financial Aid Award Package that needs to be returned
- A copy of Student’s health insurance card
- Email an electronic copy or image of your Immunization records showing compliance with NC state law (see page 25 for additional information)
## SOAR Schedule - Day One

### Student and Parent Track

<table>
<thead>
<tr>
<th>TIME</th>
<th>SESSION</th>
<th>VENUE (campus map location)</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00am</td>
<td>Check-In</td>
<td>JPAC (#27)</td>
</tr>
<tr>
<td>1:00pm</td>
<td>Welcome</td>
<td>JPAC (#27)</td>
</tr>
<tr>
<td>1:30pm - 2:00pm</td>
<td>Financial Literacy</td>
<td>JPAC (#27)</td>
</tr>
<tr>
<td>2:00pm - 3:00pm</td>
<td>Making the Grade</td>
<td>JPAC (#27)</td>
</tr>
<tr>
<td>3:00pm - 3:30pm</td>
<td>Strategies for Success</td>
<td>JPAC (#27)</td>
</tr>
<tr>
<td>3:30pm - 4:30pm</td>
<td>Community Standards</td>
<td>JPAC (#27)</td>
</tr>
<tr>
<td>4:30pm - 5:15pm</td>
<td>Home Away From Home (residents)</td>
<td>JPAC (#27)</td>
</tr>
<tr>
<td>4:30pm - 5:15pm</td>
<td>Drive On In! (commuters)</td>
<td>JPAC (#27)</td>
</tr>
<tr>
<td>5:15pm - 6:30pm</td>
<td>Dinner</td>
<td>Duke Dining Center (#11)</td>
</tr>
<tr>
<td>6:30pm</td>
<td>Parents Say Farewell</td>
<td>Duke Dining Center (#11)</td>
</tr>
<tr>
<td>6:45pm - 7:15pm</td>
<td>Meet your HA*</td>
<td>Varies (see below)</td>
</tr>
<tr>
<td>7:15pm - 8:00pm</td>
<td>Let’s Get Engaged!</td>
<td>JPAC (#27)</td>
</tr>
<tr>
<td>8:00pm</td>
<td>Snack Attack @ The MPR</td>
<td>Jordan Student Center (#11)</td>
</tr>
</tbody>
</table>

*Meet Your HA breakout session locations:

GROUP 1 - Music Wing (Hodges Fine Arts Complex #26);
GROUPS 2&7 - Faulker Gallery (JPAC #27);
GROUPS 3&8 - Lumpkin Gallery (JPAC #27);
GROUPS 4&9 - Holt Lobby (JPAC #27);
GROUPS 5&10 - Theatre Lobby (Norris Theatre #28);
GROUPS 6&11 - Taft Lobby (Taft Building #25).
### SOAR Schedule - Day Two

#### Student Track

<table>
<thead>
<tr>
<th>TIME</th>
<th>SESSION</th>
<th>VENUE (campus map location)</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00am - 8:00am</td>
<td>Breakfast</td>
<td>Duke Dining Center (#11)</td>
</tr>
<tr>
<td>8:00am</td>
<td>Placement Testing</td>
<td>Taft (#25)</td>
</tr>
<tr>
<td>10:00am - 11:30am</td>
<td>Grab Bag**</td>
<td>Robbins Library (#24)</td>
</tr>
<tr>
<td>11:30am - 12:30pm</td>
<td>Lunch</td>
<td>Duke Dining Center (#11)</td>
</tr>
<tr>
<td>12:30pm - 1:00pm</td>
<td>Hurricane Pride!</td>
<td>Taylor Athletic Center (#9)</td>
</tr>
<tr>
<td>1:00pm - 3:00pm</td>
<td>Academic Advising/FERPA</td>
<td>JPAC (#27) +</td>
</tr>
<tr>
<td>Following Advising</td>
<td>SOAR Survey/Grab Bag</td>
<td>Taft (#25)</td>
</tr>
<tr>
<td>3:30pm</td>
<td>Induction Line-Up</td>
<td>Main Building (#15)</td>
</tr>
<tr>
<td>4:00pm</td>
<td>Induction Ceremony</td>
<td>JPAC (#27)</td>
</tr>
<tr>
<td>8:00pm</td>
<td>Bingo + Trivia = TRINGO</td>
<td>MPR (#11)</td>
</tr>
</tbody>
</table>

** Use this time to check some tasks off your **SOAR to do list.** Staff will be available to assist you with your housing, LC alerts, background check, portal, and LC email. You may also use this time to ask personal questions.

+ Enter the Auditorium via North side entrance (facing the Hodges Fine Arts Complex).
Strategies for Success
Want to do your best on the placement assessments? Here are some tried and true tips to maximize your performance! Faculty will explain the assessments and how your academic advisor will use them to ensure your placement in the appropriate courses.

Hurricane Pride
Louisburg College is the home of the Hurricanes! Fielding 11 championship-caliber teams takes lots of fan support! Learn more about the rich tradition of Hurricane athletics and how you can positively support the teams.

Let’s Get Engaged
A marriage of leadership development and academic success awaits the student who engages in campus life! Learn about the opportunities for and benefits of being an engaged student.

Making Connections
I mean, that pretty much says it all! Get to know your Hurricane Advisor (HA) and the members of your group by engaging in icebreaker activities.

Home Away From Home
Meet the Housing & Residence Life team and learn the basics - from residential programming and leadership opportunities to room changes and managing roommate conflicts. Residents and Commuters learning how to live in a community is a hallmark of the college experience!

Academic Advising/FERPA
Students and parents will get an overview of the academic advising process and learn about how FERPA (Family Education Rights and Privacy Act) governs how we handle confidential student information. Following the presentation, students will be released with their advisors to craft their fall course schedule. Parents will be released to complete a short survey providing feedback about their SOAR experience.

Meet Your Hurricane Advisor
I mean, that pretty much says it all! Get to know your HA and the members of your group by engaging in icebreaker activities.

In the Know
We’ll review pertinent information with parents and share tips to help you navigate the waters of higher education.

Productive Partnerships
At Louisburg College, we want to partner not only with the students, but parents, too! Engaged parents are just as important to student success as engaged students. We’ll share an overview of your student’s transition while at college along with ways you can support and encourage your student along the journey.

Making the Grade
Academic success is our number one priority! The Interim Vice President for Academic Life and her team will share tips for success and introduce you to the myriad of resources available to assist you on your academic journey.

Community Standards
Don’t let your toothbrush get stolen! Our Director of Campus Safety and Police will share about current efforts to maintain campus safety and offer helpful tips to keep you safe. Our Coordinator for Student Advocacy and Accountability will facilitate an interactive program to stimulate thought about what it means to live in a community and make healthy, positive choices.

Transition
Want to be a part of something extraordinary? Don’t miss this special, interactive event with Professor Will Hinton. This participative activity will involve both students and parents!

Financial Literacy
Financial aid can be confusing. This is your opportunity to learn and ask questions about federal student loans, grants and other forms of aid for which your student may be eligible. You will also learn what will be expected of you and your student when utilizing financial aid.

Drive On In!
Commuting students will speak with current commuters to learn about commuter life and ways to get engaged!
Hurricane Advisors are returning students who serve during SOAR events. They are student leaders who recall the importance of their first experience on campus and wish to help make your first experience a positive one as well!

The Hurricane Advisors (HA’s) will serve as team leaders for you during the SOAR event and each new student will be assigned to a Hurricane Advisor. They are happy to answer any questions and lend a helping hand. The Hurricane Advisors will also work directly with your parents and guests to help them get the most of their SOAR experience!

If you are interested in becoming a Hurricane Advisor for the next academic year, please contact the Office of Student Engagement at (919) 497-3127.

*Parent HA’s are featured in red and Student HA’s are featured in blue.*

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**Kaylee Dement**

**Hometown:** Louisburg, NC  
**Career Goal:** Medical Field  
**Advice:** “Make sure your teachers know you, because if they do, they love to help you.”

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**Calierya McLaughlin**

**Hometown:** Danville, VA  
**Career Goal:** Psychiatric Nursing or Psychology  
**Advice:** “Always do your best in everything and take advantage of the resources given.”
Meet Your Hurricane Advisors!

**Kayla Alston**
*Hometown: Louisburg, NC*
*Career Goal: Registered Nurse*
*Advice: “Work hard, keep your GPA up, and put in some hours at the library.”*

**Shayla Alston**
*Hometown: Louisburg, NC*
*Career Goal: Criminology*
*Advice: “Take your grades seriously, because they will follow you to your next institution.”*

**Kama Bhattarai**
*Hometown: Morrisville, NC*
*Career Goal: Physician’s Assistant*
*Advice: “Get involved and engaged in college events... just enjoy the college life.”*

**Victoria Buck**
*Hometown: Chocowinity, SC*
*Career Goal: Doctor*
*Advice: “At LC, there is someone to talk to, study with, and be there for you when you need support.”*

**Amanda Brown**
*Hometown: Raleigh, NC*
*Career Goal: Child Therapist*
*Advice: “Make sure you are going to school for your education, because it comes first!”*

**Ashley Damron**
*Hometown: Hope Mills, NC*
*Career Goal: Nursing*
*Advice: “Just take things one step at a time and everything will fall into place.”*
Meet Your Hurricane Advisors!

Moses Johnson
Hometown: Long Island, NY
Career Goal: Athletic Trainer
Advice: “The first semester won’t be easy, but there’s plenty of help at the academic success center.”

Teana Lewis
Hometown: New Bern, NC
Career Goal: To Attend a 4-year University
Advice: “Live every day like it’s your last.”

Amber Peppers
Hometown: Winston Salem, NC
Career Goal: Early Childhood Education
Advice: “Stay focused, get involved, and enjoy your college experience.”

Cole Nigro
Hometown: Raleigh, NC
Career Goal: Business Owner
Advice: “Time management is the key to success.”

Markese Simmons
Hometown: Clinton, NC
Career Goal: Masters in Music Education from Appalachian State
Advice: “Always put your education first.”
All students are required to participate in placement testing.

Tests are administered in the areas of reading comprehension, sentence skills, and Algebra. Test exemptions will apply for students based on SAT or ACT scores and transfer coursework that fit the following criteria:

- Students who score 400 or higher on SAT Verbal or 16 or higher on ACT English are exempt from taking the reading comprehension placement test.

- Students who score 500 or higher on SAT Math or 22 or higher on ACT Math are exempt from taking the Algebra placement test.

- If the Registrar’s Office receives official transcripts with equivalent course work indicating a student has passed ENG 097-Reading and Critical Thinking, and ENG 098-Developmental Writing, with the Registrar’s approval, the student may not have to take the reading and writing placement test.

- Transfer coursework must be submitted to the Louisburg College Registrar’s office no less than one business day before the test date for approval.

If a student has transfer work that was not submitted before the deadline, he/she will be administered the placement test. However, approved transfer work supersedes the placement scores and the student may proceed to the next level of coursework. The placement scores and records of any transfer work are compiled into an “advising folder” and the advisor who assists the new student in registration will have access to this information to help make the most appropriate schedule with the student.

Any student who needs accommodations for placement testing must have disability documentation sent to the Office of Learning Support and Disability Services (OLSDS), Taft 107, prior to testing. This documentation should include an IEP or 504 Plan as well as any testing that was done to create this plan. For questions, please contact Robin Faulkner at (919) 497-3302 or rfaulkner@louisburg.edu.

Students are reminded of the following policies regarding placement testing:

1. All placement tests are administered on the computer. However, pencils and paper will be provided to the students during testing.

2. Students are NOT allowed to use a dictionary, thesaurus, hand-held calculator, cell phone, iPod, or other electronic multimedia device while taking placement tests. Students may use the scientific calculator when provided on the computer screen during math placement test.

3. Scores earned on placement tests will determine the courses (developmental or college level courses) for which students will be allowed to register.

4. There will be no re-takes of placement tests, so take your time and do your best!

5. Prior to attending SOAR, students are encouraged to review sample placement test questions at: http://professionals.collegeboard.com/profdownload/accuplacer-sample-questions-for-students.pdf
Financial Aid

**FREQUENTLY ASKED QUESTIONS AND GENERAL INFORMATION**

If you have questions regarding Financial Aid, please contact:

**New Students Last Name A–L**
Kristen Gupton - Financial Aid Counselor  
(919) 497- 3307  |  kgupton@louisburg.edu

**New Students Last Name M–Z**
Tracy Walthour - Financial Aid Counselor  
(919) 497-3230  |  twalthour@louisburg.edu

**Returning Students Last Name A–L**
Tracy Potter - Director of Financial Aid  
(919) 497-3212  |  tpotter@louisburg.edu

**Returning Students Last Name M–Z**
Allison Smith - Assistant Director of Financial Aid  
(919) 497-3208  |  asmith@louisburg.edu

Sara Newton - Financial Aid Counselor  
(919) 497-3223  |  snewton@louisburg.edu

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**How much does it cost to attend Louisburg College?**
2017-18 charges for a residential student are $29,290 (includes tuition, fees, room, meal plan, and books). 2017-18 charges for a commuter student are $18,581 (includes tuition, fees, and books).

**Can I apply for financial aid as an independent student?**
The federal government requires parent tax information on the FAFSA (Free Application for Federal Student Aid) unless students meet specific criteria that establish independent status. The most common reasons students are considered independent are:

- Student has a legal guardian
- You are age 24 or older
- You are married
- Active Military Duty
- Parents are deceased
- Student is a veteran of the U.S. Armed Services
- You have children who receive more than half their support from the student during the school year

**Can I be independent if my parents do not claim me on their tax return?**
No. Unless students meet one of the FAFSA criteria that establish an independent status, parent information must be included.

**What if I have no contact with my parent?**
Please contact the Financial Services Office to discuss your situation.

**What if my tax return will not be completed until later in the year?**
With a reasonable idea of income, the FAFSA may be filed using estimated income information.

**What is an EFC?**
EFC stands for “Expected Family Contribution.” After the FAFSA is processed using the federal methodology formula, the EFC number is calculated. This is the amount a family could be expected to have available to contribute toward the student’s education.

**Do I have to complete any forms to receive the financial aid I was awarded?**
Yes. All forms included with your financial aid award letter must be completed and returned to the Office of Financial Service Office as well as completion of required items online.

**Why don’t I have a financial aid package?**
Have you completed the 2017-2018 FAFSA? Did you list the correct federal school code (002943) on the FAFSA? If not, return to the FAFSA and add our school code. Did you and your parents sign the FAFSA with your FSA user ID and password? The FAFSA will be rejected if signatures are not submitted.
**Why didn’t I get a Pell Grant?** Federal Pell Grants are awarded based on federal eligibility requirements and student’s FAFSA information. The EFC range for a Pell Grant is $0-5328. Students whose EFC is out of the Pell Grant range do not qualify.

**What if I do not have enough financial aid to meet my cost of attendance?** For dependent students, parent PLUS Loans are available to help with educational expenses, up to the cost of attendance. Dependent students whose parents are denied the PLUS Loan may be eligible for additional federal unsubsidized student loan funds. Parents must apply for the PLUS Loan and be denied for the student to become eligible for additional student loan funds.

**Why was I selected for a process called Verification?** The Department of Education requires all colleges verify data of certain financial aid applicants. Files are randomly selected by the federal processor. Louisburg College completes verification in-house. If selected, please send all documents requested in a timely manner to complete the process as quickly as possible.

**What happens if I withdraw from a class or classes?** Financial aid is awarded with the expectation that students will complete the semester for which aid was awarded. Students who are considering dropping classes or withdrawing from Louisburg College should contact their financial aid advisor to discuss the matter. In order to continue to receive federal funds students must be making satisfactory progress toward their degree.

- All students have a Louisburg College e-mail account. This office sends most of its notifications to students by e-mail to the LC address, so it is important to check this e-mail at least once a week. Students receive notice whenever documents are needed, signatures are required, and changes are made to their awards. It is the student’s responsibility to provide changes to addresses, e-mail, and/or phone numbers.

- Every year, the student must file the renewal Free Application for Federal Student Aid (FAFSA). Louisburg College Code: 002943.

- If you are interested in outside scholarship sources, check out www.fastweb.com and cfnc.org (for NC students).

- If your student receives a scholarship from an outside source, you must inform our office as soon as possible so we can update your awards. To ensure that funds are applied accurately, the scholarship check should contain the student’s full name.

- In order to be eligible for the NC Need Based Scholarship, you MUST register with the Residency Determination Service (RDS). Please log in to https://ncresidency.cfnc.org/residency/#/RESlogin using your CFNC username and password. If you have forgotten your username and password, please call (844) 319-3640.

- The parent, as well as the student, need a Federal Student Aid ID to sign the FAFSA and MPN (Master Promissory Note) on-line. You can visit the website at https://fsaid.ed.gov to request a FSA ID.

- All students applying to work on campus with our Federal Workstudy Program are required to complete the I-9 and W-4 forms for payroll. Students must apply online for a job and interview for that position. Students are paid once a month by direct deposit into a checking or savings account.

- Are you a veteran of the U.S. Armed Forces? Are you the dependent of a veteran whose 100% disability is service related? Are you the dependent of a veteran whose death was service related? Are you a parent who transferred benefits to a dependent? If so, and you are interested in receiving VA Education Benefits, please contact: Kristen Gupton at (919) 497-3307 or Tracy Potter at (919) 497-3212.

- **THE STUDENT’S RIGHT TO PRIVACY:** All financial aid records and data submitted with the student’s application for financial aid are treated as confidential information and are subject to disclosure requirements under the Family Educational Right to Privacy Act (FERPA). This means that the parent must be authorized by the student to access their information. We cannot share your student’s information with anyone without such a document. Your student must submit a signed FERPA form, identifying those persons with whom we can discuss their financial aid information in detail.
HOW FINANCIAL AID WORKS

Financial need is determined using information you and your parents supply when you complete and submit the Free Application for Federal Student Aid (FAFSA). The information you provide on the FAFSA is processed using a Federal Methodology (FM) established by the United States Congress. The FM calculates your Expected Family Contribution (EFC), i.e., the amount you and your family are expected to contribute toward your education. When you complete a FAFSA, renewal FAFSA, or electronic FAFSA, the federal processor will send you an acknowledgment that your application was processed along with your EFC. The federal processor electronically transmits the analysis of the data you submitted to each college you specified on the FAFSA.

Louisburg College determines your financial need by subtracting your EFC (Expected Family Contribution) from the cost of the college.

<table>
<thead>
<tr>
<th>Example:</th>
<th>Louisburg College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of Attendance</td>
<td>$29,290</td>
</tr>
<tr>
<td>- Expected Family Contribution</td>
<td>$3,400</td>
</tr>
<tr>
<td>= Financial Need</td>
<td>$25,890</td>
</tr>
</tbody>
</table>

YOUR FINANCIAL AID PACKAGE

Once we receive the results of your FAFSA, we will create your financial aid package based on your financial need. It is Louisburg’s policy to award scholarships and grants first, followed by loans for which you qualify.

Your financial aid package can be viewed on your student portal. This information will include general information about the awards, and forms and instructions required to complete the process of accepting the awards.

SPECIAL CIRCUMSTANCES

While the process of determining financial aid eligibility is basically the same for all applicants, there is some flexibility for special circumstances. Your financial aid counselor determines whether your special circumstances merit changes in the data elements which determine your Expected Family Contribution. Additional information will be required to document your special circumstances. Situations which might merit special circumstances consideration include:

1. Reduction of income due to loss of Child Support, Alimony, and/or Social Security Benefits.
2. Loss or reduction of the household income due to death, permanent disability, and/or separation/divorce (for independent students or parents of dependent students).
3. Reduction of earned income in the current year due to loss of employment.

If you feel you have any special circumstances that might affect the amount you and your family are expected to contribute, please talk with your financial aid counselor.
DIRECT LOAN INFORMATION

Students who have been awarded a Federal Direct Loan must complete a number of steps to complete the process.

Step 1 - If you wish to accept the loan(s) offered, continue to step 2. If you wish to decline any or all loans, please write ‘decline’ by the award, sign and return the award letter to the Financial Services Office.

Step 2 - Students who are borrowing for the first time must sign a Master Promissory Note (MPN). The Department of Education (the lender) has a website students may use to electronically sign MPNs (www.studentloans.gov). To sign electronically, students need their FSA user ID and password used to submit the Federal Application for Student Aid (FAFSA). The MPN remains valid for ten (10) years, as long as there has been a disbursement from the loan within 12 months from the date the note is signed.

Step 3 - Complete On-line Loan Entrance Counseling. First time student loan borrowers are required to complete loan entrance counseling. The requirement should be completed on-line, (www.studentloans.gov).

Step 4 - For Parent Borrowers:
Parent borrowers seeking PLUS Loans must complete and return the Institutional Application Federal Direct Plus Loan. This information is submitted to the Department of Education for credit approval. Parent PLUS borrowers must also sign a Master Promissory Note. The parent must sign the MPN electronically via the MPN website at www.studentloans.gov. If a parent’s credit application is denied, the student may be considered for an additional unsubsidized direct loan up to $4000.

Quick Checklist for Direct Loan Borrowers at Louisburg College:

_____ Have I (student) signed a Master Promissory Note as required by the Department of Education at www.studentloans.edu?

_____ Have I (student) completed the required Direct Loan Entrance Counseling session on-line at www.studentloans.gov?

_____ If I (parent) am applying for credit approval as a Parent PLUS Borrower, did I complete the online Parent Plus application at www.studentloans.gov?

_____ Have I (parent) signed a Master Promissory Note as required by Department of Education on-line at www.studentloans.edu?
Financial Services Office  (located on first floor, Main Building)
Last Name A-L:  contact Amy Eaves  
(919) 497-3229  |  aeaves@louisburg.edu  
Last Name M-Z:  contact Gina Driver 
(919) 497-3262  |  gdriver@louisburg.edu

Louisburg College is committed to providing quality service to our students and their parents as they manage their educational finances, make payments, and access various services. Our Student Accounts Representatives handle all billing matters associated with a student’s account. Our hours are Monday-Thursday 8:00am-5:00pm and Friday 8:00am-1:00pm during May, June, and July. Students and parents are able to view a student’s statement online 24/7 once given access to their student portal.

**IMPORTANT INFORMATION**

- Student bills are mailed monthly once a student has attended a SOAR event and completed their first FAFSA.
- Louisburg College now offers payment plans. This form can be printed from the website by visiting the Financial Services forms page at [http://www.louisburg.edu/admissions/costs/forms.html](http://www.louisburg.edu/admissions/costs/forms.html).
- Payment Plan options are also available through [www.CFNC.org/cfipayplan](http://www.CFNC.org/cfipayplan), or by calling 1 (866) 866-2362, select option 2.
- We accept Third party payments (for example: outside funded scholarships).
- We offer Commuter Meal Plan Options.
- Parking Permits are available for purchase at $75.00/year.

**IMPORTANT DATES**

All payment arrangements must be made before the first day of classes.

Louisburg College Fall payment plans must be satisfied by December 5, 2017.

If you are paying your tuition bill in full, it is due by check-in (August 15, 2017). Payments can be made at louisburg.edu (click “Make a Payment” on the home page), through your student portal, in person, by calling our Financial Services Office, or by mailing in a check or money order.

**COST OF ATTENDANCE**

You will be billed by the semester. The following rates apply for the Fall 2017 semester.

- Tuition: $7,981.00
- Semester Fees*: $1,309.50
- Room: $3,170.50 (residential students only)
- Board (meal plan): $2,184.00

Total per semester: $14,645.00

* All full-time students are automatically enrolled in a supplemental student accident insurance. The cost of this insurance is included in the semester fees.

**PAYMENT OPTIONS**

Payments for your tuition bill can be any combination of the following:

- Check*, Money Order, or Cash
- Debit or Credit Card
- LC Payment Plan (auto draft via debit/credit card)
- Third Party Billing
- Financial Aid
- Payment Plans also available through CFNC

*Checks are gladly accepted. All checks are verified through checXchange. Should your check be returned for insufficient funds, you expressly authorize your account to be electronically debited or bank drafted for the amount of the check plus any applicable fees associated with your instrument.

The use of a check is your acknowledgement and acceptance of this policy and its terms and conditions.

Please include the following information on your check:

Full Name
Street Address
Home Number and Cell Number
Student ID, Full Name, and Cell Number
MONTHLY PAYMENT PLANS

Louisburg College offers a monthly payment plan to meet your needs. This plan gives you the option to pay your bill in installments each semester. Fall 2017 payments will run from August 1 to December 5, 2017. Payments are scheduled at the beginning of each term and will be taken out via automatic draft from your checking or savings account, or from your credit or debit card. We require a valid credit/debit card number and a valid copy of the cardholder’s ID.

CFNC also offers a monthly payment plan to meet your needs. This plan gives you the option to pay your bill in installments rather than in full at the beginning of each semester. In order to set up the payment plan, there is a one-time, non-refundable enrollment fee of $50.00/per academic year or $30.00/per semester (this fee is subject to change by CFI). To set up a payment plan, you can contact CFNC at 1 (866) 866-2362, option 2, or by visiting www.CFNC.org/cfipayplan. A Louisburg College Tuition & Fees Payment Contract must still be completed in addition to this agreement for information purposes only. ALL DELINQUENT accounts are assessed a late fee which will be due in addition to your monthly payment. Accounts that are 90 days past due will be cancelled.

THIRD PARTY BILLING

If you will be receiving externally-funded scholarships or awards, please let your Financial Aid counselor know as soon as possible, and make sure to provide proper documentation prior to the start of the semester to ensure acknowledgement on your tuition bill. Examples of Third Party Billing are as follows:

- Externally-Funded Scholarships
- Vocational Rehabilitation
- Veteran Affairs Benefits
- College Saving Plans

FINANCIAL AID

It is extremely important to complete your FAFSA before you attend a SOAR event. Once your FAFSA has been received and processed by our Financial Services Office you will receive an award letter. This award letter will list all of your financial aid that you will receive for the entire academic year. If your financial aid does not cover the total costs appearing on your bill then you must pay the difference by the payment due dates.

FINANCIAL LITERACY/CASH COURSE

Louisburg College offers Financial Literacy presentations in our College Transfer Success classes and through individual counseling as needed. We have created a Financial Literacy website to help our students and parents better understand their finances while in college and beyond- www.cashcourse.org. For more information contact the Financial Services Office, (919) 497-3230.
Academic Services

Louisburg College provides a variety of learning resources to assist students in achieving academic excellence. Academic services include:

**Learning Partners:** This fee-based program is designed to partner students with professionally trained learning specialists who provide the individualized support and coaching needed to develop learning skills. The Learning Partners program offers a comprehensive, research-based approach to help college students diagnosed with learning disabilities and/or Attention Deficit/Hyperactivity Disorder realize their academic goals and work toward becoming successful independent learners. For additional information, please call (919) 497-3302 or e-mail: learningservices@louisburg.edu.

**Accessibility Services (AS):** AS provides, arranges and coordinates accommodations and services for students with disabilities. This is a free service to all individuals with documented physical, mental, psychological, or learning disabilities. AS is located in the main classroom building, Taft 107. Please feel free to contact us for more information at (919) 497-3302 or (800) 755-0208 ext. 3302.

Any student who needs accommodations for placement testing must have disability documentation sent to AS prior to testing. This documentation should include an IEP or 504 plan as well as any testing that was done to create this plan. For questions, please contact Robin Faulkner at (919) 497-3302 or rfaulkner@louisburg.edu.

**Math Lab:** The math lab, located in room 312 of the Taft classroom building, is open Monday-Thursday afternoons and evenings. Math faculty members serve as tutors to provide students with additional help for homework assignments and test prep. Computers are available for student use to complete Math XL exercises. There is no additional fee for this service.

**Academic Success Center:** Trained paraprofessional peer tutors offer free academic support in the Academic Success Center within the Cecil W. Robbins Library Collaborative Commons. Tutors can assist with any specific course assignments and college skills such as time management, study skills, and test taking strategies. The ASC, open Sunday-Thursday afternoons and evenings, is free for all LC students.

**Library:** The Cecil W. Robbins Library is open to students seven days a week and offers resources that support the instructional programs of Louisburg College. The library provides students access to electronic databases, books, magazines, newspapers, and media collections. The library also gives students access to computers on its main and second floors. In addition, students can utilize the college’s wireless network in the library. The library features a coffee bar and numerous reading and study areas throughout its two main levels. Librarians and other library staff assist students with research needs and teach methods of exploring the library’s resources. They instruct in the use of the library’s online catalog and databases, and assist with planning research strategies for papers and projects. Other library services include interlibrary loan, media services, and copy/fax services.

**Reading Lab:** The reading lab is primarily for students who place into ENG 097: Developmental Reading. This lab allows students to practice their reading skills within and outside of class sessions. Any LC student may make arrangements to use the reading lab to improve reading skills and speed. The Reading Lab is located in room 212 of the Taft classroom building.

**Writing Center:** The Writing Center is open Monday through Friday and offers free, individualized tutoring to students, allowing them to hone writing skills and access helpful resources in a supportive environment. Faculty members assist students as they brainstorm, research, draft, and revise papers for classes in any academic discipline. Students are welcome to utilize computers as they conduct research and write papers for any course. The Writing Center is located in room 214 of the Taft classroom building.

**Science Reviews:** Science faculty members hold reviews and tutoring sessions for science courses— one evening each week in Franklin Hall. These supplemental sessions are free for all students.
Important Academic Standing and Academic Integrity Information

Academic Standards (Satisfactory Progress)
Louisburg College students must earn the following cumulative hours and cumulative grade-point averages in order to remain eligible for federal financial aid:

<table>
<thead>
<tr>
<th>Semester</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cumulative Hours Earned</td>
<td>9</td>
<td>21</td>
<td>33</td>
<td>45</td>
<td>57</td>
</tr>
<tr>
<td>Grade Point Average</td>
<td>1.75</td>
<td>1.85</td>
<td>1.95</td>
<td>2.00</td>
<td>2.00</td>
</tr>
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</table>

Louisburg College also has guidelines related to a student’s academic standing. Students are encouraged to maintain a 2.0 cumulative grade-point average in order to avoid any possibility of academic probation or academic suspension.

Honors:

<table>
<thead>
<tr>
<th>Grade Point Average</th>
<th>Honor</th>
</tr>
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<tbody>
<tr>
<td>3.00 - 3.49</td>
<td>Honor List</td>
</tr>
<tr>
<td>3.50 - 4.00</td>
<td>Dean’s List</td>
</tr>
</tbody>
</table>

Academic Integrity: Academic Integrity is strictly enforced at Louisburg College. Students who engage in any form of academic dishonesty, such as cheating or plagiarism, will receive sanctions. Possible sanctions for a first offense include a failing grade for the assignment or an automatic failing grade for the course. A second offense will result in a permanent notation of “academic integrity violation” on the student’s academic transcript. A third offense will result in expulsion from the College.
# Associate of Arts in General College

## (Effective Fall 2017)

### FALL I

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 111</td>
<td>3</td>
</tr>
<tr>
<td>Art 111 or MUS 110</td>
<td>3</td>
</tr>
<tr>
<td>MAT 143 or 152 or 171</td>
<td>3</td>
</tr>
<tr>
<td>ACA 122</td>
<td>1</td>
</tr>
<tr>
<td>PSY 150 or SOC 210</td>
<td>3</td>
</tr>
<tr>
<td>HEA 110</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>16</strong></td>
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### SPRING I

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>ENG 112</td>
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</tr>
<tr>
<td>Lab Science</td>
<td>4</td>
</tr>
<tr>
<td>HIS 111 or HIS 112 or HIS 131 or HIS 132</td>
<td>3</td>
</tr>
<tr>
<td>ART 131 or ART 283 or ART 264 or ART 266 or DRA 130 or DRA 111 or ENG 125</td>
<td>3</td>
</tr>
<tr>
<td>Free Elective</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>16</strong></td>
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### FALL II

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>ENG 231 or 232 or 241 or 242</td>
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</tr>
<tr>
<td>REL 110 or 211 or 212 or 221, or PHI 240</td>
<td>3</td>
</tr>
<tr>
<td>CIS 110 or CIS 115</td>
<td>3</td>
</tr>
<tr>
<td>ECO 251 or 252, or HIS 111, 112, 131 or 132, or POL 120</td>
<td>3</td>
</tr>
<tr>
<td>Gen Ed Elective</td>
<td>3</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>15</strong></td>
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### SPRING II

<table>
<thead>
<tr>
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<th>Hours</th>
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<tbody>
<tr>
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<tr>
<td>Gen Ed Elective</td>
<td>3</td>
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<tr>
<td><strong>TOTAL</strong></td>
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</table>

A minimum of 61 semester hours and 2.0 GPA are needed for graduation requirements.

### Section

<table>
<thead>
<tr>
<th>Course</th>
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<th>Completed</th>
<th>Earned</th>
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<tr>
<td>Writing</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Eng 111</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Eng 112</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Computer Literacy</td>
<td></td>
<td></td>
<td>G</td>
</tr>
<tr>
<td>CIS 110 or 115</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>MAT 143 or 152 or 171</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Humanities</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Choose 2: ENG 231, ENG 232, ENG 241, ENG 242</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Choose 1: ART 111/MUS 110</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Choose 1: ART 131/ART 283/ART 264/ART 266/DRA 130/DRA 111/ENG 125</td>
<td></td>
<td></td>
<td>P</td>
</tr>
<tr>
<td>Choose 1: REL 110, 211, 212, 221/PHI 240</td>
<td></td>
<td></td>
<td>G</td>
</tr>
<tr>
<td>Social Sciences</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Choose 1: HIS 111/HIS 112/HIS 131/HIS 132</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Choose 1: ECO 251/ECO 252/HIS 111/HIS 112/HIS 131/HIS 132/POL 120</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Choose 1: PSY 150/SOC 210</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Health</td>
<td></td>
<td></td>
<td>P</td>
</tr>
<tr>
<td>College Success</td>
<td></td>
<td></td>
<td>R</td>
</tr>
<tr>
<td>Science</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Choose 1: AST 111/BIO110/BIO 111/CHM 151/PHY 110/PHY 151/PHY 251</td>
<td></td>
<td></td>
<td>U</td>
</tr>
<tr>
<td>Electives</td>
<td></td>
<td></td>
<td>G</td>
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<tr>
<td>Gen Ed Elective</td>
<td></td>
<td></td>
<td>G</td>
</tr>
<tr>
<td>Free Elective</td>
<td></td>
<td></td>
<td>G</td>
</tr>
<tr>
<td>Free Elective</td>
<td></td>
<td></td>
<td>P</td>
</tr>
</tbody>
</table>


Not on UNC / NCCCS Transfer Course List, check with Institution / Department: O: Other
## ASSOCIATE OF SCIENCE IN GENERAL SCIENCE

(Effective Fall 2017)

<table>
<thead>
<tr>
<th>FALL I</th>
<th>SPRING I</th>
<th>FALL II</th>
<th>SPRING II</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 111</td>
<td>3</td>
<td>ENG 112</td>
<td>3</td>
</tr>
<tr>
<td>Lab Science</td>
<td>4</td>
<td>Lab Science</td>
<td>4</td>
</tr>
<tr>
<td>MAT 171</td>
<td>4</td>
<td>MAT 172</td>
<td>4</td>
</tr>
<tr>
<td>PED 110 or HEA 110</td>
<td>2/3</td>
<td>HIS 111 or 112 or 131 or 132</td>
<td>3</td>
</tr>
<tr>
<td>ACA 122</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>14/15</td>
<td>14</td>
<td>17</td>
</tr>
</tbody>
</table>

A minimum of 60 semester hours (34 UGETC hours; 11 GEN ED hours; 1 required hour; 14 hours in a combination of UGETC, GEN ED and pre-major electives) plus a 2.0 GPA are needed for the ASGS degree. All courses must be on the approved Appendix G transfer list.

<table>
<thead>
<tr>
<th>Section</th>
<th>Course</th>
<th>Planned</th>
<th>Completed</th>
<th>Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Writing</td>
<td>ENG 111</td>
<td>______</td>
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<td>_____U</td>
</tr>
<tr>
<td></td>
<td>ENG 112</td>
<td>______</td>
<td>______</td>
<td>_____U</td>
</tr>
<tr>
<td>Computer Literacy</td>
<td>CIS 110 or 115</td>
<td>______</td>
<td>______</td>
<td>_____G</td>
</tr>
<tr>
<td>Mathematics</td>
<td>MAT 171 or 172</td>
<td>______</td>
<td>______</td>
<td>_____U</td>
</tr>
<tr>
<td></td>
<td>MAT 172 or 271</td>
<td>______</td>
<td>______</td>
<td>_____U</td>
</tr>
<tr>
<td>Humanities</td>
<td>ENG 231 or 232 or 241 or 242</td>
<td>______</td>
<td>______</td>
<td>_____U</td>
</tr>
<tr>
<td></td>
<td>ART 111 or MUS 110</td>
<td>______</td>
<td>______</td>
<td>_____U</td>
</tr>
<tr>
<td></td>
<td>REL 110 or 211 or 212 or 221</td>
<td>______</td>
<td>______</td>
<td>_____G</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>HIS 111 or HIS 112 or HIS 131 or 132</td>
<td>______</td>
<td>______</td>
<td>_____U</td>
</tr>
<tr>
<td></td>
<td>PSY 150 or SOC 210 or POL 120</td>
<td>______</td>
<td>______</td>
<td>_____U</td>
</tr>
<tr>
<td>Health/PE</td>
<td>PED 110 or HEA 110</td>
<td>______</td>
<td>______</td>
<td>_____P</td>
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<tr>
<td>College Success</td>
<td>ACA 122</td>
<td>______</td>
<td>______</td>
<td>_____R</td>
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<tr>
<td>Pre-major</td>
<td>*Lab Science Elective</td>
<td>______</td>
<td>______</td>
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<tr>
<td></td>
<td>*Lab Science Elective</td>
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<td>______</td>
<td>_____U</td>
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<tr>
<td></td>
<td>Math/Science Elective</td>
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<td>______</td>
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<td></td>
<td>Math/Science Elective</td>
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<tr>
<td></td>
<td>Math/Science Elective</td>
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<td>______</td>
<td>______</td>
</tr>
<tr>
<td></td>
<td>Math/Science Elective</td>
<td>______</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Free Electives to bring total to a minimum of 60 credit hours.</td>
<td>______</td>
<td>______</td>
<td>______</td>
<td></td>
</tr>
</tbody>
</table>

* One of the following sequences of science courses is required:
  - BIO 111 and BIO 112
  - CHM 151 and CHM 152
  - PHY 151 and PHY 152
  - PHY 251 and PHY 252

Transfer Designation Code on UNC / NCCCS Transfer Course List:  
U: UGETC  
G: GEN ED  
P: Pre-Major/Elective  
R: Required

Not on UNC / NCCCS Transfer Course List, check with Institution / Department:  
O: Other
ASSOCIATE OF SCIENCE IN GENERAL SCIENCE – STEM
(Effective Fall 2017)

<table>
<thead>
<tr>
<th>FALL I</th>
<th>SPRING I</th>
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<th>SPRING II</th>
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<tr>
<td>Lab Science</td>
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</tr>
<tr>
<td>MAT 171</td>
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<td>MAT 172</td>
<td>4</td>
</tr>
<tr>
<td>PED 110 or HEA 110</td>
<td>2/3</td>
<td>HIS 111 or 112 or 131 or 132</td>
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<td>ACA 122</td>
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<td>ETM 101</td>
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</tr>
<tr>
<td>TOTAL</td>
<td>14/15</td>
<td>18</td>
<td>17</td>
</tr>
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<td></td>
<td>U</td>
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<tr>
<td></td>
<td>ENG 112</td>
<td></td>
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<td>U</td>
</tr>
<tr>
<td>Computer Literacy</td>
<td>CIS 110 or 115</td>
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<tr>
<td>Mathematics</td>
<td>MAT 171 or 172</td>
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<td></td>
<td>MAT 172 or 271</td>
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<tr>
<td>Social Sciences</td>
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<tr>
<td>Health/PE</td>
<td>PED 110 or HEA 110</td>
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<tr>
<td>College Success</td>
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<td>Pre-major</td>
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<td>Free Electives to bring total to a minimum of 60 credit hours.</td>
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* One of the following sequences of science courses is required:
  - BIO 111 and BIO 112
  - CHM 151 and CHM 152
  - PHY 151 and PHY 152
  - PHY 251 and PHY 252

** Environmental Technology and Management **ETM 101
**ETM 201

** Both courses (8 semester hours) are required for STEM designation but do not count toward graduation credits.

Not on UNC / NCCCS Transfer Course List, check with Institution / Department: O: Other
## ASSOCIATE OF SCIENCE IN BUSINESS

(Effective Fall 2017)

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<tr>
<td>BUS 110</td>
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<td>POL 120 or PSY 150 or SOC 210</td>
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<tr>
<td>CIS 110 or 115 or 172</td>
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<td>BUS 121</td>
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<tr>
<td>PED 110 or HEA 110</td>
<td>2/3</td>
<td>BUS 210 (Ind. Study)</td>
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A minimum of 65 semester hours and 2.0 GPA are needed for graduation requirements.

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<tr>
<th>Section</th>
<th>Course</th>
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<th>Completed</th>
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<td>BUS Electives (2)</td>
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**Business Electives include:**

- HRM 110 Intro to Hospitality (O)
- BUS 139 Small Business Entrepreneurship (O)
- BUS 243 Business Law (P)
- CIS 208 Web Design (O)
- BUS 120 Marketing (O)
- HUM 230 Leadership Development (P)
- BUS 137 Principles of Management (P)
- MAT 271 Calculus I (G)
- BUS 125 Personal Finance (O)
- MAT 171 Pre-Calculus (U)

Not on UNC / NCCCS Transfer Course List, check with Institution / Department:  O: Other

*Business 210 represents a business internship. Students must have completed 28 credit hours or received special permission from the Executive Director to take this course.
ASSOCIATE OF ARTS IN EDUCATION
(Effective Fall 2017)

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<th>SPRING I</th>
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* A minimum of 61/63 semester hours and 2.0 GPA are needed for graduation requirements.

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*Other requirements to complete the AA in Education:
1. ___A minimum of 60 volunteer hours in a local public school system;
2. ___Completed sophomore interview (must have completed at least 28 credit hours to be eligible for interview)
3. ___Completion of capstone project;
4. ___Student has taken the Praxis CORE examination

Not on UNC / NCCCS Transfer Course List, check with Institution / Department:  O: Other  E: Education Required Course
IMMUNIZATIONS

Students will need to supply documentation showing satisfactory completion of all immunizations as listed in the chart on the following page. Students are required to supply documentation to the Department of Student Life prior to check-in on August 15, 2017 to prevent undue delays in their check-in process. An electronic copy or image of your immunization records should be submitted to immunizations@louisburg.edu. Do not send paper copies, as they may become lost or misdirected. Please submit the most up-to-date copy of your immunization records, which should include a tdap booster within the last 10 years. All students are required to comply with state law regarding immunizations.

North Carolina Statute G.S. :130A-155.1 states that: “No person shall attend a college or university, whether public, private, or religious, unless a Certificate of Immunization or a record of immunization from a high school located in North Carolina indicating that the person has received immunizations required by G.S. :130A-152 is presented to the college or university. For out-of-state students, a Certificate of Immunization or a high school record indicating that the person has received immunizations is required to attend a college or university in North Carolina. The person shall present a certificate or record of immunization on or before the date the person first registers for a quarter or semester during which the student will reside on the campus or first registers for more than four traditional day credit hours to the registrar of the college or university. If a certificate or record of immunization is not in the possession of the college or university on the date of first registration, the college or university shall present a notice of deficiency to the student. The student shall have 30 calendar days from the date of the student’s first registration to obtain the required immunization. If immunization requires a series of doses and the period necessary to give the vaccine at standard intervals extends beyond the date of the first registration, the student shall be allowed to attend the college or university upon written certification by a physician that the standard series is in progress. The physician shall state the time period needed to complete the series. Upon termination of this time period, the college or university shall not permit the person to continue in attendance unless the required immunizations has been obtained.”

Your immunization records should be emailed to immunizations@louisburg.edu. You may also ask any questions about immunizations to this same address. Please write “QUESTION” in the subject line for a prompt response.

Student Athletes

All student athletes are required to download and complete the 2017-18 Athletic Packet and Physical Form (located at www.lchurricanes.com under Athletic Training) prior to check in on August 15, 2017. Please return to Athletic Training via fax or email.

FAX: (919) 496-7330
Attn: Athletic Training
Taylor Athletic Center

MAIL: Attn: Athletic Training
Louisburg College
501 N. Main Street
Louisburg, NC 27549
VACCINES AND DOSES:

**Diptheria**

Three doses of tetanus, diptheria toxoid, one of which must have been within the last 10 years. Those individuals enrolling in college or university for the first time on or after July 1, 2008 must have had three doses of tetanus/diptheria toxoid and a booster dose of tetanus/diptheria toxoid/pertussis vaccine if a tetanus/diptheria toxoid/pertussis vaccine has not been administered in the last 10 years.

**Tetanus**

An individual student who has attained his or her 18th birthday is not required to receive a polio vaccine.

**Polio**

(3 doses)

Measles vaccines are not required if any of the following occur: Diagnosis of disease prior to January 1, 1994; An individual who has been documented by serological testing to have a protective antibody titer against measles; An individual born prior to 1957; An individual who enrolled in college or university for the first time before July 1, 1994 is not required to have a second dose of measles vaccine.

**Mumps**

(2 doses)

Mumps vaccine is not required if any of the following occur: An individual who has been documented by serological testing to have a protective antibody titer against mumps; An individual born prior to 1957; Enrolled in college or university for the first time before July 1, 1994; An individual entering college or university prior to July 1, 2008 is not required to receive a seconds dose of mumps vaccine.

**Rubella**

(1 dose)

Rubella vaccine is not required if any of the following occur: An individual who has been documented by serological testing to have a protective antibody titer against rubella; 50 years of age or older; An individual who entered college or university after their 30th birthday and before February 1, 1989.

**Hepatitis B**

(3 doses)

Hepatitis B vaccine is not required if born before July 1, 1994.

**Students are also requested to bring a copy of their health insurance card to keep on file with Health Services.**

**Criminal Background Check:**

As a part of our commitment to ensure, to the extent possible, a safe campus environment, we require every new student to complete a satisfactory background check prior to matriculation. Louisburg College contracts with CastleBranch* to conduct our background checks. Questions about background checks should be directed to the Student Life Office (919) 497-3247.

*Students will receive an email in their Louisburg College email account with instructions for completing the authorization form.*
Below is a non-inclusive list of items you should consider bringing with you when you move on to campus. Please note there are specific items that are not permitted in the halls due to safety.

**Appliances:**
- Can opener
- Coffee maker (auto shut-off only)
- Box fan
- Floor lamps (except halogen)
- Iron
- Microwave (see Microwave section of Student Handbook)
- Multi-plug outlet w/ surge protector
- Personal computer w/ surge protector
- TV
- Refrigerator (4 cu. ft. or less)
- Vacuum cleaner
- Radio/Stereo (quiet and consideration hours are strictly enforced)

**Clothing and Decor:**
- Cleaning supplies
- Personal items and toiletries
- Trash can
- Pictures and posters (must be hung without damaging walls, Poster Putty is recommended)
- Alarm clock
- Sheets (extra-long twin, except for Wright Hall which has standard twins)
- Mattress pad
- Bed spread/comforter
- Towels
- Shower caddy and flip flops (especially in community style residence halls)
- Seasonal Clothing

**Hints:** Remember that space for clothing is limited. If you plan to go home frequently, you can plan your wardrobe accordingly and only bring the items you will need until your next trip. If, however, you will be going home only once or twice each semester, you should bring adequate clothing to cover the time period.

**Weather:** The temperature in Louisburg ranges in the 80s for August and September, gradually cooling to averages in the 40s by December. January and February typically sees temperature ranges of 20 degrees to 50 degrees, while March and April temperatures range in the 50s and 60s. (Be reminded that extreme variations from these averages are always possible.)

**Power:** Electrical power, especially in the older buildings, is limited. Heavy duty grounded extension cords or grounded “power strips” with an integrated circuit breaker are permitted. Light duty, ungrounded, two prong extension cords (UL listed) may be used for lamps, alarm clocks, and other low wattage appliances only. Any other use of light duty extension cords is a fire hazard and is not permitted in the residence halls.

**Pets:** Pets are not allowed in the residence halls. Students may have a fish with a 10 gallon or less aquarium.

**Beds:** Students are not permitted to build lofts in the residence halls. Some beds on campus are bunkable. If you are interested in bunking your beds, you should contact your Resident Assistant or Community Director after moving in.

**Prohibited Items:**
- Air conditioners
- Amplifiers (sub-woofers)
- Automatic drip coffee makers (without auto shut off)
- Candles/incense
- Ceiling fans
- Cinder blocks
- Crock pots
- Charcoal or gas grills
- Cooking devices with exposed heating surfaces (i.e. hotplates)
- Drum sets
- Electric blankets
- Electric or kerosene heaters
- Electric woks/frying pans
- Firearms/guns/ammunition
- George Foreman grills (and similar grills)
- Halogen lamps
- Hoverboards
- Multi-plug outlets (unless with a surge protector)
- Sandwich makers
- Toaster/toaster ovens
Louisburg App

- Events & Student Services
- Meet Other Students
- Get Louisburg Deals

... and much more!

louisburg.campusapp.com/orientation
MADE (Men’s Achievement, Development, & Enrichment) to LEAD (Ladies Enrichment, Achievement, & Development) is a living learning community designed for first-year men and women who express an interest in exploring their leadership skills through the intersection of identity development, current trends, and campus involvement.

The MADE to LEAD LLC will provide opportunities that will enable students to practice personal responsibility, think critically, advocate for themselves, engage beyond the classroom, and plan for their futures.

**STUDENTS MUST:**

- Complete a MADE to LEAD application form and have a minimum high school **GPA of 2.0**.
- Participate in and complete the **Emerging Leaders Program** during the fall semester.
- Participate in at least **two activities per semester** (four per year) that will focus on leadership, development, and individual growth. Events will vary and include on and off-campus opportunities.
- Complete a **leadership portfolio** and present during a planned showcase at the end of the year.

**LIVING ARRANGEMENTS:**

- Students will be housed in **Kenan Hall** (women) and **Merritt Hall** (men).

**PARTICIPANT BENEFITS:**

- Develop leadership skills through the cultivation of personal traits, experiences, knowledge, resources, and opportunities.
- Demonstrate leadership capacity through campus programming and leadership positions in campus organizations.
- Analyze social and cultural issues for a multi-dimensional understanding and response.
- Connect and network with faculty and staff as well as with community leaders.
- Transportation to and from events to explore out of class experiences at various locations (all expenses paid including any attendance or meal costs).
- Signature MADE to LEAD apparel.

Go online to apply now at [www.louisburg.edu/student/residence/communities.html](http://www.louisburg.edu/student/residence/communities.html).
We firmly believe the residence halls are more than just places to sleep. They are places to live and learn. The Housing & Residence Life staff at Louisburg College understands that you will spend almost half of your time at Louisburg in the residence halls. Therefore, we realize that this is a wonderful opportunity to enhance your college experience through educational and social programming that will complement your formal classroom learning.

**Housing and Residence Life** is staffed by three full-time professional Community Directors and student Resident Assistants. Community Directors (CDs) and Resident Assistants (RAs) live in the residence halls and serve in a 24/7 on-call rotation to assist students or respond to emergencies after regular business hours. CDs and RAs also foster safe and comfortable living environments by safeguarding the policies outlined in the Student Handbook and facilitating roommate mediations when necessary. CDs and RAs also help facilitate a strong residential community through regular meetings, interactive programming, and connecting students with resources. Make the best of your residential experience by stepping outside of your comfort zone, making new friends, and letting our staff be a resource to you! Housing & Residence Life staff work closely with Campus Police, who are also available to assist you or respond to emergencies on a 24-hour basis. Learn more by visiting [www.louisburg.edu/student/residence](http://www.louisburg.edu/student/residence).

Housing Assignments:
If you plan on being a residential student, you are required to send an advanced deposit in the amount of $200 with your Decision to Enroll form. Prior to arriving at SOAR, you will receive an email to your Louisburg College account where instructions for housing sign-up will be provided. If you have yet to sign up for housing, we can help you with this process at SOAR. If you meet someone at SOAR and wish to live together, you both will need to accept one another as roommates when you sign up for housing, if an open room is available.

Please know that while we will make every effort to honor your request, we cannot guarantee any room/roommate request. To view potential housing options, please visit [www.louisburg.edu/student/residence/roomdiagrams](http://www.louisburg.edu/student/residence/roomdiagrams).

Internet:
All residence hall rooms are wired for high-speed internet service. Additionally, students are able to access the Louisburg College Wifi in any building (including all residence halls). If students are using an Ethernet port for internet usage, they must supply their own Ethernet cord to connect to the internet.

Laundry/Vending:
For your convenience, laundry machines are provided free of cost. Washers and dryers are located in Wright, Patten, Kenan, Merritt, and Hillman Halls. It is requested that residents use the laundry facilities in their hall where available. Residents in Franklin Hall will have access to the laundry facility on the second floor of Patten. Residents in Davis Hall will have access to the laundry facility on the first floor of Wright Hall. Any problems should be reported to the Department of Student Life.

Since many students tend to do their laundry during similar time periods, it results in busy laundry rooms. Therefore, Laundry View is available for all students. Laundry View is an internet application that allows students to monitor the status of washers and dryers through a web browser. Laundry view can be accessed at: [www.laundryview.com/louisburgcoll](http://www.laundryview.com/louisburgcoll) or from the college’s website.

**Internet password:** lcgreatfutures
Room Changes:
Students are able to make room changes after the first three weeks of classes. Should a student desire to change rooms after that time, they should first contact their Resident Assistant (RA). The RA will then work with the residents of the room to mediate any potential conflicts or issues that might exist. If this process does not assist students in being able to continue to live with each other, the RA will recommend a room change and the student will then meet with a Community Director to discuss room change options.

Dining Services:
Chartwells, Inc. operates the newly renovated Duke Dining Center and Perks Cafe (offering Starbucks brand coffees) at the Robbins Library. Items from Perks may be purchased a la carte. Each student receives $50 per semester in Hurricane Points to use at the Hurricane Zone and/or Perks.

All resident students are required to purchase the meal plan which includes 19 all-you-can-eat meals per week (breakfast, lunch, and dinner M-F; brunch and dinner on weekends). Commuting students may purchase meals a la carte from the Duke Dining Center. Commuters may also utilize their Hurricane card by purchasing a Commuter Meal Plan of either 40 or 80 meals in the Business Office. Commuters are awarded $50 in declining balance points each semester for use at the Duke Dining Center and Perks.

The Hurricane Zone at Duke Dining Center offers late night dining from 7:30pm-10:00pm. Students may purchase items a la carte or exchange an unused dining hall meal for an equivalent option. Each day, the Zone will offer several equivalency exchange options from which to choose. The Hurricane Zone provides quick-serve options such as pizza, chicken sandwiches, wraps, and salads.

Campus Organizations:
Student organizations provide leadership development and social growth that complement academic life. Most organizations are open to any member of the student body, while some have GPA or other requirements for membership. Student organizations are governed by a constitution and supervised by a faculty or staff advisor. Students who have interests beyond our current campus organizations should contact a staff member of the Student Engagement staff about creating a new student organization.

- Caniac Steel Pep Band
- Christian Life Council
- Commuters Organization
- Conduct Board
- Cyclones Step & Dance Team
- Drama Club
- Emerging Leaders
- Gay Straight Alliance
- Gospel Choir
- Horizon Mentor Program
- Hurricane Outreach
- Hurricane Productions
- LC Green Team
- MADE Men
- Martial Arts Club
- National Society for Leadership and Success (Sigma Alpha Pi - LC Chapter)
- Perfect Imperfections
- Phi Beta Lambda Business Fraternity (PBL)
- Phi Theta Kappa (PTK) Honor Society
- Residence Life Council (RLC)
- Running Club
- Sigma Kappa Delta National English Honors Society
- Students Against Destructive Decisions (SADD)
- Student Alumni Association
- Student Government Association (SGA)
- Student North Carolina Association of Educators (SNCAE)
- Ultimate Frisbee Club
Campus Safety & Police:
The Campus Police department is located on the first floor of Davis Hall. Officers are on duty 24-hours a day, seven days a week. Our Campus Police Officers are here to assist students in any way possible, most notably by helping to provide a safe living and learning environment.

A safe and secure campus is a high priority at Louisburg College. Campus awareness and cooperation, along with the guidance and support of a well-trained staff, contribute to a positive learning environment. At SOAR events and new student orientation in August, students are informed of the services provided by Louisburg College Campus Safety and Police. Students are provided with information via handouts and the Louisburg College Student Handbook.

Periodically throughout the year, Campus Safety and Police along with the Student Life office will offer safety and crime prevention programs. These programs may cover topics such as self defense, drug and alcohol abuse, residence hall security, etc. Inherent in all of these programs is the need for students to understand their responsibility for their own security and that of others. Students are strongly encouraged to participate in these programs.

The Campus Safety and Police Office prepares the Campus Crime Report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This report includes all crimes reported to the Campus Safety and Police Office, as well as crimes reported to designated college officials (including but not limited to Deans, coaches, advisors, and Residence Community Coordinators) and local law enforcement agencies.

Each year students, faculty, and staff receive e-mail notification of the availability of the current report. The report can be found as part of the current Louisburg College Student Handbook on the College’s website at www.louisburg.edu. Copies of the report may also be obtained at the Campus Safety and Police Office.

- **Locked your keys in your car?** No worries. Campus Police can assist you by getting you into your car.
- **Flat tire?** No worries. Campus Police can assist you by inflating the tire long enough for you to drive your car to a service station.
- **Campus Escort Service:** Don’t feel safe walking alone? Campus Police provides campus escort services throughout the entire campus.
- **Operation ID:** Protect your property by having your property labeled.
- **LC Alerts:** This system is designed to quickly provide important information to all members of the Louisburg College community. It utilizes both campus e-mail and personal cell phones to distribute emergency notifications in a timely manner. Community members may also opt-in to receive up-to-date school information such as news, sports, special event notices, and more.

**How can I sign up for LC Alerts?** Students may go to https://lcalerts.bbcportal.com/ to sign up and create their account. They will need their student ID number (last five digits) which can be found on the reverse of their ID card or on the student portal.

Health Insurance & Health Services:
Louisburg College provides a student accident insurance plan that is a supplemental plan to the student’s family health policy(ies). The cost of this insurance plan is included in the student’s fees.

The Campus Health Clinic is located in Kenan 110 and is staffed by registered nurses from the Franklin County Health Department. The clinic is open from 1-5pm on Mondays and Thursdays. The clinic provides basic services on-site and referral service for more in-depth needs. Students are requested to provide a copy of their current insurance card to the clinic to assist in making referrals when needed.
**Additional Options:**

**Franklin Community Health Services**  
111 S. Church Street  
Louisburg, NC 27549  
(919) 940-2500

**Franklin County Health Department**  
107 Industrial Drive  
Louisburg, NC 27549  
(919) 496-2533

**Fast Med**  
2001 S. Main Street  
Wake Forest, NC  
(919) 562-3155

**Wake Forest Urgent Care**  
2115 S. Main Street  
Wake Forest, NC  
(919) 570-2000

* Remember that you are responsible for arranging appointments, payments, etc. directly with the provider’s office.

**Walmart Shuttle:**  
The Student Engagement Office operates a free shuttle to Wal-Mart multiple times through the semester. The shuttle departs from the front parking lot in front of Main Hall. Times and dates for the shuttle vary. Student Engagement will provide the shuttle dates at the beginning of each semester.

**Shuttle Service:**  
The Student Engagement Office also operates a shuttle service on days the Residence Halls open and close for campus breaks. There is a $10 fee each way and needs to be paid at least 3 days before the shuttle is scheduled to depart. Once the payment is made, students can visit the Student Engagement Office to arrange their travel. The shuttle only runs to the RDU Airport, the Raleigh Greyhound Station, and the Raleigh Amtrak Station at the time marked on campus publicity.

**Post Office:**  
Louisburg College provides and requires campus post office boxes for all resident students. Your box # is assigned to you at check-in. Students are responsible for their mailbox key. In the event a key is lost, a replacement fee of $25.00 is charged to the student. Students may purchase stamps, pick up packages, and report any problem with their boxes at the LC Mail Office across from the Bookstore.

**Student Address:**  
First and Last Name  
501 N. Main Street  #_____________  
Louisburg, NC 27549

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**QUESTIONS OR CONCERNS? PLEASE CALL US!**

<table>
<thead>
<tr>
<th>Office of Academic Affairs</th>
<th>(919) 497-3221</th>
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<tbody>
<tr>
<td>Auditorium &amp; Box Office</td>
<td>(919) 497-3300</td>
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<tr>
<td>Bookstore &amp; Post Office</td>
<td>(919) 497-3224</td>
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<td>Health Clinic</td>
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<td>Financial Services</td>
<td>(919) 497-3262</td>
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<td>(919) 497-3229</td>
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<td>Campus Police</td>
<td>(919) 497-3400</td>
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<td>Office of Student Advocacy</td>
<td>(919) 497-3348</td>
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<td>and Accountability</td>
<td>(919) 497-3348</td>
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<td>Office of Housing and</td>
<td>(919) 497-3310</td>
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<td>Residence Life</td>
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<td>Joel Porter Counseling</td>
<td>(919) 497-3205</td>
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<td>Center</td>
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<td>Financial Aid</td>
<td>(919) 497-3421</td>
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<tr>
<td>Office of the Registrar</td>
<td>(919) 497-3232</td>
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<tr>
<td>Student Engagement Office</td>
<td>(919) 497-3127</td>
</tr>
</tbody>
</table>
### 2017 SUMMER SCHOOL
- **June 20-21**: SOAR 1
- **June 20**: Students Arrive
- **June 27**: Classes Begin
- **June 27**: Drop/Add begins at 9:00 a.m. and ends at 5:00 p.m.
- **June 29**: Last day permitted to initiate withdrawal from course with a “W” by 5:00 p.m.
- **July 4**: Independence Day – No classes; Administrative Offices Closed
- **July 14**: Last day Student course withdrawals permitted with “WP” or “WF” by 5:00 p.m.; Students must be enrolled through this date to receive no Financial Aid reduction
- **July 19**: Last day Faculty/Staff course withdrawals permitted with “WP” or “WF” by 5:00 p.m.
- **July 24**: Last day of classes
- **July 25**: Final exams
- **July 28**: Final grades due by 10:00 a.m.

### 2017 FALL SEMESTER
- **August 1-2**: SOAR 3
- **August 7**: Fall Athletic Teams Arrive
- **August 7**: Faculty Workshop
- **August 8**: Faculty Professional Development Activities
- **August 9**: College Transfer Success Workshops
- **August 10**: Faculty Retreat
- **August 14**: Learning Partners Arrive
- **August 14-15**: SOAR 4
- **August 15**: Learning Partners Orientation
- **August 15**: New Students Arrive; Move-In Day
- **August 15**: Induction Ceremony (new students only)
- **August 16**: Orientation (new students only)
- **August 16**: Returning Students Arrive
- **August 17**: First Day of Classes; Drop/Add begins at 8:30 a.m.
- **August 22**: Convocation Ceremony
- **August 25**: Drop/Add ends at 5:00 p.m.
- **August 25**: Changes in enrollment on or after this date may result in an adjustment to Financial Aid
- **September 4**: Labor Day Holiday – No classes; Administrative offices closed
- **October 9**: Midterm Grades due by 8:00 a.m.
- **October 9-10**: Fall Break – No Classes
- **October 20**: Pre-registration for spring semester begins
- **October 20**: Students must be enrolled through this date to receive no reduction in Financial Aid
- **October 27**: Last day permitted to initiate withdrawal from course with “W” by 5:00 p.m.
- **November 1**: Last day students can apply for Fall graduation
- **November 21**: Thanksgiving Holiday begins after last class; No classes after 5:00 p.m. (residence halls closed)
- **November 23-24**: Administrative Offices Closed
- **November 26**: Residence Halls Open at 3:00 p.m.
- **November 27**: Classes Resume
- **December 1**: Last day of classes
- **December 4**: Reading Day
- **December 5**: Examinations begin
- **December 7**: Examinations end; Residence halls close at 5:00 p.m.
- **December 11**: Final Grades due by 8:00 a.m.
- **December 14**: Administrative Offices Closed
**2018 SPRING SEMESTER**

**January 1**  
New Year’s Day Observed—Administrative Offices Closed  

**January 2**  
Administrative Offices Reopen  

**January 5**  
Faculty Professional Development Day  

**January 8**  
New Students arrive; New Student Testing/Registration  

**January 9**  
New Student Orientation; Returning Students Arrive  

**January 10**  
First day of classes; Drop/Add begins at 9:00 a.m.  

**January 15**  
Martin Luther King Day – No Classes; Administrative Office Closed  

**January 16**  
Opening Convocation  

**January 19**  
Add/Drop period ends at 5:00 p.m.  

**January 19**  
Changes in enrollment prior to this date may result in an adjustment in Financial Aid  

**February 1**  
Last day students can apply for Spring/Summer Graduation  

**February 19**  
Midterm Exams begin  

**February 24**  
Learning Partners Open House  

**March 1**  
Midterm Grades due by 8:00 a.m.  

**March 2**  
Spring Break begins **AFTER** last class; Residence Halls close at 5:00 p.m.  

**March 11**  
Residence Halls open at 3:00 p.m.  

**March 12**  
Classes resume  

**March 16**  
Fall and Summer Pre-Registration Begins  

**March 16**  
Students must be enrolled through this date to receive NO reduction in Financial Aid  

**March 23**  
Last day permitted to initiate withdrawal from course with a “W” by 5:00 p.m.  

**April 2**  
Phi Theta Kappa Induction Ceremony – Benson Chapel 6:00 p.m.  

**April 10**  
Awards Day (Faculty Day of Scholarship; No Classes)  

**April 13**  
Good Friday—No Classes; Administrative Offices Closed  

**May 2**  
Last day of classes; Last day students can apply for Spring/Summer Graduation  

**May 3**  
Reading Day  

**May 4**  
Examinations Begin  

**May 8**  
Examinations End; Residence Halls close at 5:00 p.m.  

**May 9**  
Final Grades due by 12:00 noon for potential graduates  

**May 11**  
Commencement  

**May 14**  
Advisor Training 9:00 a.m.—11:00 a.m.  

**May 14**  
College Assessment Day  

**May 15**  
Final Grades due by 8:00 a.m. for non-graduates  

**May 16**  
Faculty Professional Development Day  

**May 28**  
Memorial Day – Administrative Offices Closed  

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**2017 SUMMER SCHOOL**

**June 25**  
Students Arrive  

**June 26**  
Classes Begin  

**June 26**  
Drop/Add begins at 8:30 a.m. and ends at 5:00 p.m.  

**July 4**  
Independence Day – No classes; Administrative Offices Closed  

**July 13**  
Students must be enrolled through this date to receive no Financial Aid reduction  

**July 16**  
Last day permitted to initiate withdrawal from course with a “W” by 5:00 p.m.  

**July 23**  
Last day of classes  

**July 24**  
Final exams  

**July 27**  
Final grades due by 8:00 a.m.
BLUFFETT
Tribute to Jimmy Buffett
August 19, 2017

THE DIAMONDS
September 22, 2017

NEIL BERG’S 102 YEARS OF BROADWAY
October 20, 2017

THE COASTERS
November 17, 2017

THE NC SYMPHONY: HOLIDAY POPS
December 8, 2017

THE NATIONAL DANCE COMPANY OF IRELAND
February 23, 2018

THE TAMS
March 16, 2018

JEANNE ROBERTSON
April 20, 2018

Tickets on sale August 1st
LC Box Office (919) 497-3300 | JPACarts.com

Jones Performing Arts Center (JPAC)
Louisburg College | louisburg.edu
The Bookstore will be offering a **15% DISCOUNT** for all SOAR attendees.

The Bookstore offers a variety of merchandise:

- Apparel
- Textbooks
- School Supplies
- Health and Beauty Items
- Souvenir Items

**Textbook Rental Program:**

1. The book rental program is included in the cost of tuition.

2. Students will pick up textbooks during check-in and sign a rental agreement.

3. All books are included in the rental program.

4. Students will borrow the books for the entire semester, and return them at the end of each semester.

5. For any books not returned by the last day of exams (excluding workbooks), the student’s account will be charged the replacement cost per book.

You can also shop the Bookstore online by visiting [www.louisburg.edu](http://www.louisburg.edu) and clicking Canes Store!
What’s in the area?

**Dining:**
Bojangles  |  12 Golden Leaf Dr., Louisburg, NC 27549 | (919) 496-6879  
Hardees  |  110 S Bickett Blvd., Louisburg, NC 27549 | (919) 340-9997  
La Fiesta Mexicana  |  505 Retail Way, Suite 122, Louisburg, NC 27549 | (919) 340-1122  
Johnny’s Barbecue  |  8446 NC 56 Hwy, Louisburg, NC 27549 | (919) 497-5997  
Johnny Bulls Steakhouse  |  32 Golden Leaf Dr., Louisburg, NC 27549 | (919) 496-3800  
Pizza Hut  |  116 S Bickett Blvd., Louisburg, NC 27549 | (919) 496-6400  
Remmington Grill  |  309 S Bickett Blvd, Louisburg, NC 27549 | (919) 496-7005  
Zaxby’s  |  790 Retail Way, Louisburg, NC 27549 | (919) 340-2445

**Lodging:**
Days Inn  |  201 Sandalwood Ave., Louisburg, NC 27549 | (919) 340-4449  
Hampton Inn  |  12318 Wake Union Church Rd., Wake Forest, NC 27587 | (919) 554-0222  
Holiday Inn Express  |  11400 Common Oaks Dr., Raleigh, NC 27614 | (919) 570-5550

**Transportation:**
Greyhound Bus Station  |  230 Vanco Mill Rd., Henderson, NC 27537-7502 | (252) 438-3223  
Greyhound Bus Station  |  2210 Capital Blvd., Raleigh NC 27604 | (919) 834-8275  
RDU Airport  |  2400 John Brantley Blvd., Morrisville, NC 27560 | (919) 840-2123  
Train Station  |  320 W Cabarrus St., Raleigh, NC | (800) 872-7245

**Services:**
Pete Smith’s Tire & Quick Lube  |  655 Pete Smith Rd., Louisburg, NC 27549 | (919) 496-2009  
Dentist: Hardy Family Dentistry  |  122 Jolly St., Louisburg, NC 27549 | (919) 496-3088  
Dentist: Howard Yee Practice  |  311 S Bickett Blvd., Louisburg, NC 27549 | (919) 853-6453

**Other:**
CVS Pharmacy  |  102 N. Bickett Blvd., Louisburg, NC 27549 | (919) 497-3041  
Department of Motor Vehicles  |  86 Tanglewood Dr, Louisburg, NC 27549 | (919) 496-2590  
Post Office  |  125 N. Main St., Louisburg, NC 27549 | (919) 496-1084  
Wal-Mart  |  705 Retail Way, Louisburg, NC 2754 | (919) 496-2221