
Louisburg College
Campus Police
501 N. Main Street
Louisburg, NC 27549
(919) 497-3400
www.louisburg.edu
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Introduction

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Higher Education Opportunity Act the following information is provided:

The Campus Police Office, in conjunction with the Office of Student Advocacy and Accountability, prepares the Annual Security Report (ASR) in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This report includes all crimes reported to the Campus Police office, as well as crimes reported to Campus Security Authorities (including but not limited to Deans, Coaches, Advisors, and Community Directors), and local law enforcement agencies. The ASR is published to inform members and prospective members of the Louisburg College community about the security policies which serve to protect the community. It also discloses annual crime statistics for the College.

Each year students, faculty, and staff receive e-mail notification of the availability of the current report. Paper copies of the report are also available and may be obtained at the Campus Police Office. Prospective employees may obtain a paper copy from the College’s Human Resource Officer.

The criminal offense statistics reported in the charts below are classified using the FBI’s uniform crime reporting system definitions. The location categories are defined by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The reader should keep in mind that some crime victims choose not to report offenses to campus law enforcement personnel. “On Campus” refers to campus grounds and buildings, including residential facilities. “Residential” refers to violations occurring in a residence hall or other campus housing facility. “Public Property” is public property adjacent to the campus and “Non-Campus” refers to college property owned, leased, or controlled by the college but not part of the main campus at 501 N. Main St., Louisburg, NC.

Reporting a Crime

Individuals who are the victim of or witness to a crime are strongly encouraged to report the crime to Campus Police or a local law enforcement agency.

To report a crime, contact Campus Police (Davis 100) at 497-3400 (non-emergency).

In an emergency, always call 9-1-1.

You may also report a crime to the following:

<table>
<thead>
<tr>
<th>Vice President for Student Life</th>
<th>497-3210  Davis 105</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Students</td>
<td>497-3290</td>
</tr>
<tr>
<td>Residence Life Staff (Community Director)</td>
<td>See Monthly Duty Schedule for Contact Information</td>
</tr>
</tbody>
</table>
about anonymously reported crimes will be evaluated and investigated as appropriate. Crimes reported anonymously will be included in the annual report of campus crime statistics. Additionally, we encourage our Counseling Center and Campus Chaplain to inform individuals in their care of the crime reporting procedure, including how to report crimes anonymously for inclusion in the campus crime statistics.

**Campus Police**

**Authority:**
Louisburg College Campus Police are sworn law enforcement officers commissioned under NC General Statute 74-G. They are subject to the same training and certification requirements as municipal officers and are authorized to investigate crimes and make arrests when necessary.

**Relationship with Local Agencies:**
The Louisburg College Campus Police agency has a memorandum of understanding (MOU) with the Louisburg Police Department and the Franklin County Sheriff’s Department.

Local law enforcement agencies work closely with Louisburg College Campus Police. They will report to us crimes committed by students at off-campus locations. Louisburg College does not have any organizations operating/living at off-campus locations.

**Timely Warnings (LC Alerts)**

In the event that a situation arises, either on or off campus, that in the judgment of the Police Chief or Vice President for Student Life constitutes an on-going or continuing threat, a campus-wide ‘timely warning’ will be issued. This warning will be communicated via Blackboard Connect (phone/text/voicemail alert) and campus e-mail that will be sent to students, faculty, and staff, as well as posted flyers in appropriate campus facilities. Students are strongly encouraged to sign up for LC Alerts. Students will receive an email with instructions for initial sign-up along with periodic emails for updates. Anyone with information that warrants a timely warning should immediately report that information to the Campus Police office. Louisburg College will hold confidential any identifying information about victims when issuing a timely warning. Timely warnings include all pertinent information regarding a real or potential threat to the campus community, which may include incident location(s), date(s), time(s), suspect(s) descriptions, etc. The timely warning will also include information to help members of the campus community protect themselves from the real or potential threat.

To sign up for LC Alerts via Blackboard Connect, click [here](#). You will need your college email address and your student or employee ID number (student ID is last five digits on the reverse of your Hurricane Card). You can update your communication preferences in your account at any time by returning to this website and entering your login information.

**Campus Facility Access Policy**

During regular business hours, college facilities (excluding residence halls) will be open to students, parents, employees, and guests. During non-business hours access to all college facilities will be via key/card (if issued) or via Campus Police if prior approval is granted by the appropriate College Official.
Campus residence halls are secured 24 hours a day. During periods of extended breaks when halls are closed, the exterior entrance doors to the halls will not be accessible for students. Some college facilities may have hours that vary during different times of the year. Persons desiring access to these facilities should check with the administrator responsible for the facility.

Emergencies may necessitate changes or alterations (permanent or temporary) to any facility schedule. Additionally, areas that are problematic have routine security surveys conducted of them. Campus Police Officers also conduct routine security inspections of other areas on campus. Meetings are held weekly by the College’s Administrative Cabinet to discuss items of concern.

**Daily Crime Log**

In accordance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, Louisburg College maintains a daily crime log. This log includes all alleged criminal activity reported to the Campus Police office. The crime log reflecting the most recent 60-day period of activity is available for public inspection at the Campus Police office during regular college business hours. Louisburg College, to the extent permitted by law, does NOT disclose identifying information about victims in the daily crime log.

**Annual Disclosure of Crime Statistics**

The Campus Police Office prepares the Campus Crime Report in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*. This report includes all crimes reported to the Campus Police office, as well as crimes reported to Campus Security Authorities (including but not limited to Deans, coaches, advisors, and Community Directors) and local law enforcement agencies.

Each year students, faculty, and staff receive e-mail notification of the availability of the current report. The report can be found on the College’s website at http://www.louisburg.edu/student/AnnualSecurityReport.pdf. Copies of the report may also be obtained at the Campus Police Office. Prospective employees may obtain a copy from the College’s Human Resources Officer, and prospective students may obtain a copy from the Admissions Office.

**Security Awareness Programs**

At new student orientation in August and January, students are informed of the services provided by Louisburg College Campus Police. Students are provided with information via handouts and in the Louisburg College Student Handbook. Students are also informed about crime prevention tips that they can employ to protect themselves and the campus.

Periodically throughout the year, Campus Police along with the Student Life office will offer safety and crime prevention programs. These programs may cover topics such as self-defense, drug and alcohol abuse, residence hall security, etc. Inherent in all of these programs is the need for students to understand their responsibility for their own security and that of others. Students are strongly encouraged to participate in these programs.

As a part of the Louisburg College community, students and employees are encouraged to be responsible for their own security and that of others. “See something, Say Something!” is our campaign to encourage responsible citizenship and the development of a safe campus environment. Campus safety is everyone’s responsibility.
Alcohol and Illegal Drugs

Louisburg College complies with all state and federal laws concerning the possession, sale, and use of alcohol and illegal drugs. The College is a drug and alcohol-free campus. For more information see the Louisburg College Student Handbook.

As part of our commitment to help students with alcohol and drug issues, we offer CHOICES, a drug and alcohol education program. Contact the Substance Education Coordinator at (919) 497-3420 for additional information.

Emergency Response and Evacuation Procedures

From time to time emergency situations arise that may constitute a real or potential threat to the health and/or safety of students and employees on campus. These emergencies can include (but are not limited to) severe weather (forecast and actual), gas leaks, virus outbreaks, etc. In the event of a real or potential emergency, the College will activate the Crisis Management Team (CMT) which consists of the Vice President for Student Life, Provost, Vice President for Finance; Facilities Director; Director of Publications and Media Relations; and Director of Campus Police (Chief). The CMT will confirm the existence of the emergency using all available resources and if necessary, activate the LC Alerts campus notification system. Upon assessment of the emergency, the CMT will determine the information to be included in the emergency notification. A notification will not be sent or may be delayed if in the professional judgment of responsible authorities such notification may compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. Depending on the type of emergency, the CMT will also notify any local authorities as necessary. The CMT will also determine if the larger Louisburg community needs to be alerted. The Director of Publications and Media Relations will disseminate emergency information to the community. These actions will be the result of the activation of the college’s Crisis Management Plan (CMP).

In the event of an incident where one or more of the academic or residential areas of campus must evacuate, it is more important than one may realize to have a systematic evacuation plan. A systematic plan assists in providing for accountability of persons assigned to a specific area, or last known to be in a specific area during and following the aftermath of a critical incident. During a prolonged emergency evacuation, students, faculty and staff are directed to proceed to the following rally points for their safety, the safety of emergency personnel, and for final accountability before their release:

Residence Hall Evacuations – Rally Points

In the event of a prolonged emergency evacuation from any of the residence halls, students will be directed to proceed to the multi-purpose room inside the Jordan Student Center. Once students arrive they will be sorted by floor and a head count will be performed by Residence Life Staff. Any students last known to be inside the affected hall that are not accounted for at the student center rally point shall be reported to emergency officials. All students seen on campus grounds who reside in the affected area shall be directed to the student center to be included in the head count.

If all residence halls are forced to simultaneously evacuate, the rally point shall be the Jones Performing Arts Center. There, all students will be sorted by building and then by floor and head counts taken. Students should not leave the designated rally point without the permission or knowledge of a residence life staff member.
Academic Area Evacuations – Rally Points

Upon a prolonged emergency evacuation of the Taft and Franklin classroom buildings, students, faculty and staff will be directed to the Jones Performing Arts Center. Faculty shall accompany students to the rally point and attempt to account for all students who were present in their respective class and inside the building at the time of the evacuation. Any students who were present in class but failed to make it to the rally point shall be reported to emergency personnel. Students should not leave the designated rally point without the permission or knowledge of their instructor or any other staff member who could verify his/her presence at the rally point. Any students on campus grounds attempting to enter or exit the affected building or area shall be re-directed safely away from the area by emergency personnel.

Fire Alarms/Drills

Our response to a fire alarm or fire drill places specific responsibilities on students, faculty, staff, and emergency personnel. Fire alarms or fire drills in an academic area may be brief or may continue for an extended amount of time. In the event of a short-term, pre-planned drill or actual alarm, and upon the arrival of emergency response vehicles, (e.g. fire engines, law enforcement vehicles, etc) students will be directed a safe distance away from their building and away from the emergency vehicles by College personnel. Students should remain in their designated location until cleared to return to their hall/building. For a more prolonged evacuation event, and upon the arrival of emergency response vehicles, students shall be directed to the Jordan Student Center. Once at the rally point, they will be included in the head count prior to release by College personnel.

Campus-Wide Evacuation

In the event that the entire Louisburg College community must be evacuated, each department head shall account for each employee under his/her control. Once every employee has been accounted for the department head may authorize the employees to leave campus. Department heads should then report to their Vice President and inform them that all staff under their control has safely left campus.

All residential and commuter students should follow the protocol for an academic evacuation, instructing them to meet at the Jones Performing Arts Center for accountability and further instructions from College personnel. In the event that the Auditorium is unavailable, the Taylor Athletic Center shall be the designated rally point.

A recommendation will be made to senior administrative officials to officially close the campus at this point and the Incident Command System (ICS) shall become effective immediately. Once ICS has been activated, only the approved, designated emergency campus personnel and city/county/state personnel shall be permitted on campus property. Students, faculty, and staff shall be advised through the Louisburg College Web site when the campus officially reopens.

The College, through the leadership of the Student Life Office, will test the emergency response and evacuation procedures annually at minimum.
Sex Offenses

Louisburg College prohibits all sex offenses as well as dating violence, domestic violence, and stalking, and strongly encourages the reporting of such offenses to law enforcement.

Reporting:

If you believe you or someone you know has experienced sexual misconduct, you should promptly report the incident to the Louisburg College Title IX Coordinator, Terry Wright, Director of Human Resources, at twright@louisburg.edu or 919-497-3294. As soon as Louisburg College employees (including faculty, staff, and residence life staff) become aware of possible sexual misconduct, they must report this information to Terry Wright, Title IX Coordinator. No employee is authorized to investigate or resolve complaints of sexual misconduct without the involvement of the Title IX Coordinator. If you are unsure about what constitutes sexual misconduct at Louisburg College, please contact the Title IX Coordinator.

A student who reports sexual misconduct will not be subject to conduct proceedings for his/her own personal consumption or possession of alcohol at or near the time of the incident, provided that the consumption or possession did not place the health and/or safety of any other person at risk or violate additional College policies.

Instances of sexual misconduct may violate both the College’s sexual misconduct policy and the law. Louisburg College strongly encourages complainants to pursue their complaints through both the Louisburg College Sexual Misconduct Grievance process and the criminal justice system. Louisburg College Campus Police may be reached at (919) 497-3400 to provide information about reporting through the criminal justice system. Adjudication via the criminal justice system is independent from the College’s Sexual Misconduct Grievance process. Regardless of whether a complainant decides to pursue adjudication via the Sexual Misconduct Grievance process, a criminal investigation, both, or neither, the College will take immediate steps to investigate the complaint, protect the complainant, and ensure the safety of the campus community. If a criminal complaint is filed in addition to a complaint reported to Louisburg College, the College will continue implementing its procedures and protections regardless of the timeline or outcome of the criminal procedures.

Students or employees who report being a victim of a crime of dating violence, domestic violence, sexual assault or stalking, whether the offense occurred on or off campus, will be provided a written explanation of their rights and options.

-Consent:

Consent is defined as words or actions that show an active knowing and voluntary agreement to engage in mutually agreed-upon sexual activity. Consent cannot be gained by force, by ignoring or acting without regard to the objectives of another, or by taking advantage of the incapacitation of another, where the student knows or reasonably should have known of such incapacity. Use of alcohol or drugs may impair an individual’s capacity to freely consent and may render an individual incapable of giving consent. Consent may not be implied by silence or any other absence of active resistance. Prior consent does not imply consent to future sexual acts, nor doesn’t consent to one type of sexual act imply consent to another type of sexual act.

No means no. It does not matter if or what kind of sexual behavior has occurred at an earlier point in time. Consent to sexual activity may be withdrawn at any time, as long as the withdrawal of consent is communicated clearly. Upon clear communication of withdrawal, all sexual activity must cease.

Consent may not be given by the following persons:

* Individuals who are mentally incapacitated at the time of the sexual contact in a manner that prevents him or her from understanding the nature or consequences of the sexual act involved;
* Individuals who are unconscious or otherwise physically helpless; and

* Minors.

Incapacitation is defined as the physical and/or mental inability to make informed, rational judgements that inhibits an individual’s ability to give consent. Incapacitation may be caused by a permanent or temporary physical or mental impairment. Incapacitation may also result from the consumption of alcohol or the use of drugs.

The use of alcohol or drugs may, but does not automatically affect a person’s ability to consent to sexual activity. The consumption of alcohol or drugs may create a mental incapacity if the nature and degree of the intoxication go beyond the stage of merely reduced inhibition and reach a point in which the complainant does not understand the nature and consequences of the sexual act. In such case, the person cannot consent.

A person violates the sexual misconduct policy if he or she has sexual contact with someone he or she knows or should know is mentally incapacitated or has reached the degree of intoxication that results in incapacitation. The test of whether an individual should know about another’s incapacitation is whether a reasonable, sober person would know about the incapacitation. A respondent cannot rebut a sexual misconduct charge merely by arguing that he or she was drunk or otherwise impaired and, as a result did not know that the other person was incapacitated.

An individual who is passed out or unconscious as a result of the consumption of alcohol or drugs is physically helpless and is unable to give consent.

NOTE: Immediate medical attention should be summoned for an individual found to be in this state.

-Prevention and Response:

Sexual assault educational information and programs are available through the Student Life Office and Office of Human Resources. In 2015, the College began requiring all incoming students to complete an online sexual harassment/assault educational training module. This module is augmented by additional educational programs that will inform and raise awareness of rape, acquaintance rape, and other sex offenses. All employees are also required to complete an online sexual harassment/assault educational training module.

If you are the victim of a sexual assault, your first priority is to get to a place of safety. The Campus Police Office strongly encourages you to report the incident in a timely manner, obtain necessary medical treatment, and preserve any evidence. The Campus Police Office will assist you in these items. Filing a police report does not in any way obligate you to prosecute, nor will it bring judgmental opinions about you from the institution.

-Confidential Resources

While all persons receiving a report of sexual misconduct understand the desire to keep information confidential, maintaining confidentiality is not always possible. The only individuals at Louisburg College permitted to guarantee confidentiality are counselors in the Joel Porter Counseling Center (919-497-3205), the College Chaplain (919-497-3231), and the Campus Health Clinic staff (919-497-1399). These resources may be consulted at any time, including prior to making an official report to the College or law enforcement officials. To the extent possible, the College will respect an individual’s request for confidentiality; however, the request for confidentiality will be weighed against the College’s obligation to act on information it has received in order to provide a safe campus environment.

-Assistance and support for complainants of sexual misconduct

Louisburg College recognizes the importance of assisting a member of the College community who is a complainant of sexual violence in regaining a sense of personal control. In this respect, several College departments coordinate resources to offer services to a complainant and others upon whom the sexual misconduct
might have had an impact. Louisburg College strongly urges anyone who has experienced sexual violence/misconduct to:

* **Seek immediate medical assistance:**
  Maria Parham Hospital &
  SARN (Sexual Assault Response Nurse) 252-438-4143
  Safe Space 919-497-5444
  NC Coalition Against Sexual Assault 919-871-1015
  National Rape Hotline 800-656-HOPE (4673)
  National Domestic Violence Hotline 800-799-SAFE (7233)

* **Seek on-campus crisis support:** Contact the Joel Porter Counseling Center at (919) 497-3205. Campus Police (919) 497-3400 may also contact the on-call counselor after hours. For confidential on-campus counseling, resources, and information, contact the Joel Porter Counseling Center, the College Chaplain, or Health Clinic. These offices guarantee confidentiality.

* **Gather information** about filing a complaint, campus policies, rights, reporting and resources by contacting the Title IX Coordinator, Terry Wright (919) 497-3294 or Dean of Students Laurie Neff at (919) 497-3290.

**-Interim Actions**

If the person reporting sexual misconduct to persons other than campus confidential resources does not wish to pursue a hearing or requests that his/her complaint remain confidential, the College must investigate and take reasonable action in response to the complaint/report to prevent any recurrence of an incident or to remedy a hostile environment. Even if a person does not pursue submitting a report or complaint to the College, he/she may seek or request the following short-term, interim options. These interim options or actions help to ensure the safety of all individuals involved and the fairness of the investigation process; they are not decisions about responsibility.

Interim actions include: seek counseling; request rearrangement of class schedule or housing assignment; request arrangement for the complainant to have additional time to complete a course or retake/withdraw from a class without academic or financial penalty; request a no-contact order; request that the Title IX Coordinator or Dean of Students address the complainant’s concerns with the respondent. The complainant may request informal resolution through mediation with the respondent conducted by the Title IX Coordinator or Dean of Students (when the incident involves a Louisburg College student); however, informal resolution and mediation are never appropriate in incidents involving sexual violence.

**-Disciplinary Action**

As sexual misconduct is considered by the College to be a serious and dangerous form of sexual harassment and a violation of the College’s Code of Student Conduct, all formal complaints of sexual misconduct (unless resolved through the informal resolution process) as warranted by the Title IX Coordinator or the Dean of Students (if students are involved) will be addressed through the Sexual Misconduct Grievance Board. The complainant and the respondent will be granted the same rights and access to provide an equitable and fair process that provides the same opportunities to both parties.

Both the complainant and respondent have the following rights:

* Equal opportunity to present relevant witnesses and other evidence.
* Equal opportunity to have an adviser at any stage of the proceedings. An adviser can include a student, faculty, or staff member who is currently employed or enrolled at Louisburg College. Attorneys and parents are not permitted to be present in the hearing room.
* Preponderance of the evidence (more likely than not) standard in fact-finding and hearing procedures.
* Right to an appeal.
* Receive written notification of the outcomes of both the hearing board’s decision and the appeal decision.

Sanctions that may be imposed include, but are not limited to: warning, reprimand, probation, suspension, expulsion, and restitution.

Students are encouraged to review the College’s Title IX Policy for additional information regarding the handling of sexual offenses.

**Sex Offender Registry:**

The NC Department of Justice maintains a sex offender registry listing all persons in NC who are registered as a sex offender. You may search this database at the following website: [http://sexoffender.ncdoj.gov/](http://sexoffender.ncdoj.gov/). Sex offender information is provided for your awareness and is not to be used to harass, intimidate, or slander any offender. Should you have questions regarding the sex offender registry or information found therein, please contact the Campus Police Office.

**Dating Violence, Domestic Violence, and Stalking:**

Louisburg College prohibits all forms of dating violence, domestic violence, and stalking. In compliance with the Violence Against Women Reauthorization Act of 2013, the Louisburg College Campus Crime Report 2014 includes statistics about the number of incidents of dating violence, domestic violence, and stalking. The College is developing educational programs to highlight these crimes as well as provide information about recognizing warning signs of abusive behavior and how to avoid potential attacks, as well as information about safe and positive options for bystander intervention.

**Crime Victim’s Rights**

Victims of a crime have the right to:
- Pursue relief via law the criminal justice system
- Pursue relief via the College’s conduct system
- Decline to pursue relief via either the criminal justice or college conduct system
- Request counseling; request rearrangement of class schedule or housing assignment; request arrangement to have additional time to complete a course; request a no-contact order. These accommodations may be requested regardless of whether or not the victim chooses to report the crime to law enforcement.
- Upon written request, receive notice of the results of any disciplinary proceeding conducted via the College’s conduct system for a crime of violence or a non-forcible sex offense.
Louisburg College takes student safety and security very seriously. As such, and in accordance with federal law, the following policy and procedure has been established to assist the College in locating students who, based on information and circumstances known to the College, are determined to be missing.

**Policy**

All reports of missing students shall be directed to Louisburg College Campus Police. Campus Police will investigate each report to determine if the student is missing. At the beginning of each academic year all residential students will have the opportunity to identify an individual that will be contacted by the College in the event that student is determined to be missing. This emergency contact information will be kept confidential, is only accessible to authorized campus officials, and will not be disclosed to anyone except law enforcement personnel in furtherance of a missing person investigation. If the student has identified an individual to contact, the College is required by law to notify the identified emergency contact of the missing student no later than 24 hours after the determination that the student is missing. If the student is under the age of 18 and not emancipated, the College is required to notify the parent/guardian in addition to the designated contact person no later than 24 hours after the determination that the student is missing. Additionally, Campus Police will also notify the Louisburg Police Department and the Franklin County Sheriff’s Office within 24 hours of determination that the student is missing.

**Procedure**

**Reporting:**
- Any report of a missing student, regardless of origin, must be immediately directed to Campus Police.
- Upon receipt of a missing student report, Campus Police shall:
  - Initiate an investigation to determine the validity of the report,
  - Contact the Vice President for Student Life, and
  - Make a determination of the status of the student.

If student is determined to be missing and has been missing more than 24 hours:
- Notify the emergency contact provided by the missing student OR the parent/guardian of students under age 18 or who have not provided an emergency contact, and
- Notify the Louisburg Police Department and the Franklin County Sheriff’s Office

**Investigation:**

Upon receipt of a missing student report, Louisburg College Campus Police may employ any of the following methods to assist in locating the student:
- Contact the student’s Residence Hall Mentor (if a residential student) to key into the student’s room
- Search of campus facilities
- Issuance of student photo to campus community
- Contact the student’s known associates, including the student’s instructors for last sightings or additional contact information
- Review ID card access logs and dining logs to track student movement
- Access vehicle registration information for vehicle location and for distribution to off-campus authorities
- Contact Information Technology to review last dates/times of email/portal logins
- Other methods as necessary

**Campus Communication:**

**External Inquiries:** All inquiries to the institution regarding missing students will be referred to the Office of Marketing and Publications. The Director of Marketing and Communications, in close consultation with the Chief of Campus Police and local law enforcement authorities will determine an appropriate response.

**Internal Communication:** It is likely that other students along with faculty and staff will be concerned and anxious about the missing student. The Vice President for Student Life, in collaboration with the Director of Counseling Services and Campus Police will coordinate personal safety education and disseminate information as appropriate to the campus community regarding efforts to locate the missing student. Additionally, the Counseling Center will coordinate emotional support and counseling for concerned members of the College community as needed.
Campus Crime Statistics 2016

The criminal offense statistics reported in the following charts are classified using the FBI’s uniform crime reporting system definitions. The location categories are defined by the Jenne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The reader should keep in mind that some crime victims choose not to report offenses to campus law enforcement personnel. “On Campus” refers to campus grounds and buildings, including residential facilities. “Residence Halls” refers only to violations occurring in a residence hall or other campus housing facility. “Public Property” is public property adjacent to the campus and “Non-Campus” refers to college property owned, leased, or controlled by the college but not part of the main campus at 501 N. Main St., Louisburg, NC.

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<tr>
<th>Criminal Offenses</th>
<th>On-Campus</th>
<th>Residence Halls</th>
<th>Non-Campus</th>
<th>Public Property</th>
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<tbody>
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<td>Murder</td>
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<td>Negligent Manslaughter</td>
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<td>Statutory Rape</td>
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<td>Aggravated Assault</td>
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Liquor Law Violations

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Drug Law Violations

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Weapons Possession

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<th>Arrests</th>
<th>Disciplinary Referrals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2</td>
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</tr>
</tbody>
</table>

Unfounded Crimes†

| Total (all areas) | NR | 2 |
--------------------------------------------------------------
<table>
<thead>
<tr>
<th>Hate Crimes</th>
<th>On-Campus</th>
<th>Residence Halls</th>
<th>Non-Campus</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Forcible Sex Offense</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Non-Forcible Sex Offense</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Robbery</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Burglary</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Arson</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Dating Violence</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Stalking</td>
<td>-</td>
<td>-</td>
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</tr>
</tbody>
</table>

*The symbol – represents the number zero (0).
**NR means “not reportable” – data for these categories was not required to be reported for the years and crimes indicated.
†Unfounded Crimes – If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is “unfounded”.
Fire Safety Systems:

Each on-campus student housing facility has an intelligent fire alarm system that is monitored off-site by a monitoring company. This company directly contacts the local fire department in the event of an alarm. Each individual residence room has a battery-operated smoke detector. Hillman-Morris, Kenan, Merritt, and Joyner halls are equipped with a sprinkler system that includes individual rooms and hallways.

Fire Drills/Evacuation Procedures:

Our response to a fire alarm or fire drill places specific responsibilities on students, faculty, staff, and emergency personnel. Fire alarms or fire drills in an academic area may be brief, or may continue for an extended amount of time. Faculty and/or staff should assist with evacuation and accountability procedures.

Upon hearing/seeing a fire alarm, students should immediately and safely evacuate the building. Room doors should be checked for heat prior to opening. If a student is unable to exit the room, place towels or clothing at the base of the door to prevent smoke from entering the room. Upon exiting the building, proceed to the rally point (Jordan Student Center) for accountability. Once at the rally point, they will be included in the head count prior to release by a residence life staff member.

Students should remain at the rally point until cleared to return to their hall. Any students last known to be inside the affected hall that are not accounted for at the student center rally point shall be reported to emergency officials. If all residence halls are forced to simultaneously evacuate, the rally point shall be the Seby Jones Performing Arts Center (Auditorium).

Each student housing facility holds a minimum of two fire drills each semester and a minimum of one drill for summer terms. Fire safety information is communicated to students during the initial community meeting of each term. Students should, following notification of emergency personnel, report all fires to Campus Police or the Student Life Office.

Fire Safety:
Louisburg College continually reviews fire safety and evacuation plans as well as fire safety education in an effort to improve safety on campus.

Policies regarding appliances, smoking, and open flames:

Electrical power, especially in the older buildings, is limited. Heavy duty grounded extension cords or grounded "power strips" with an integrated circuit breaker are permitted. Light duty, ungrounded, two prong extension cords may be used for lamps, alarm clocks and other low wattage appliances only. Any other use of light duty extension cords is a fire hazard and is not permitted in the residence halls.

For safety/community living purposes, prohibited items include but are not limited to:

Air conditioners, automatic drip coffee makers, candles/incense, ceiling fans, cinder blocks, crock pots, charcoal grills, drum sets, electric blankets, electric or kerosene heaters, electric woks/frying pans, George Foreman grills,
halogen lamps and cooking devices with exposed heating surfaces (i.e. hotplates), multi-plug outlets (unless w/ surge protector), sandwich makers, subwoofers/amplifiers, and toaster/toaster ovens.

Permitted items include but are not limited to:

Can openers, coffee makers (automatic shut-off only), fans, floor lamps (except halogen), irons, microwaves, multi-plug outlet w/ surge protector, personal computer w/ surge protector, TV, refrigerator (4 cu. ft. or less), and vacuum cleaners.

Unauthorized appliances may be confiscated by the Residence Hall Staff until arrangements can be made to return the appliance to the student’s home. All appliances should be the lowest wattage models available. Appliances must be turned off or unplugged when not in use.

The Residence Life Staff will conduct two fire drills per semester. It is the responsibility of each student to become familiar with the location of building exits, smoke detectors, and fire extinguishers.

Fire Report 2016

<table>
<thead>
<tr>
<th>Fire Data</th>
<th>Davis</th>
<th>Franklin</th>
<th>Hillman-Morris</th>
<th>Joyner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fires</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Injuries</td>
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<tr>
<td>Deaths</td>
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<tr>
<td>Damage</td>
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<tr>
<td>Value</td>
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<tr>
<td>Fire Drills</td>
<td>4</td>
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</tbody>
</table>

*All residence halls are located at 501 N. Main Street, Louisburg, NC
*The symbol – represents the number zero (0).
*Joyner Hall was offline in spring 2013; hence only two drills were conducted during fall 2013 term.