



501 N. Main Street, Louisburg, NC 27549

STATEMENT OF FINANCIAL RESPONSIBILITY
LOUISBURG COLLEGE TUITION & FEES PAYMENT CONTRACT

Student Information Section			Please Neatly Print or Type
Last Name	First Name		Student ID #
Permanent Street Address (Not P.O. Box)			Home & Mobile Telephone Numbers with area code
City	State	Zip	Driver's License Number and State
Email Address:			
If Louisburg college should owe the student money, do you want it: a. Refunded to the student b. Applied toward any balance owed to Louisburg College Selected: _____			
Third Party Information Section - Parent or Responsible Party			Email Address.
Last Name	First	MI	Home & Mobile Telephone Numbers with area code
Permanent Street Address (Not P.O. Box)			Driver's License State and Number
City	State	Zip	Relationship to Student
Employer (Name, Address, City, State, Zip)			Employer Telephone Number



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General Information

Agreement: The Tuition Payment Contract is a financial obligation agreement between the Student/Parent/Responsible Party and Louisburg College and is valid until the college receives full payment of all tuition and fees due. Louisburg College requires that all students with balances in their account complete the Tuition & Fees Payment Contract at the beginning of each semester. Total charges for each semester's tuition, room, board, and other fees less financial aid awards must be paid by the published due dates for clearance by the Louisburg College Business Office.

College Records: Absent evident error, the college's records shall be conclusive evidence of all amounts due and payable by the student hereafter.

Payment Options: Satisfactory payment arrangements include: (1) Full payment to the college in the form of a check, cash, or credit card. (2) Monthly installments under a Louisburg College payment plan.

Business Office Hold: Louisburg College will place a hold on tuition accounts with an outstanding balance. Louisburg College may prevent a student from registering for any additional classes, changing class schedule, choosing a room assignment, obtaining meals on the meal plan, obtaining official transcripts, participating in graduation, and receiving a diploma until the tuition and fees balance is paid.

Tuition Refund Policy: A tuition refund is available only if the student officially withdraws from the Office of the Dean of Students. The student will still be liable for tuition and fees per the Cancellation of Institutional Charges Policy stated in the College's Schedule of Charges posted on the official Louisburg College website at <https://www.louisburg.edu>. Financial Aid revisions may result due to Federal regulations.

Louisburg College Email Address: All students enrolled at Louisburg College will receive a college issued email address. The business office will send all email communications to this address.

Change of Status: Students will inform the college of any change in name, address, telephone number(s), or financial aid status.

Student Billing Statement: Student tuition account information is available online through your student portal account at <https://www.louisburg.edu>. The responsible party must make payments even if he/she does not receive a statement as Louisburg College sends statement information as a convenience only.



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The undersigned student and responsible party jointly and severally agree to pay all amounts that become due to Louisburg College according to this Tuition & Fees Payment Contract.

The undersigned represents that they have access to the college's website and will consult the website for fee information. The undersigned also agrees that the tuition amount owed as set forth on that website is the amount due under this contract and that Louisburg College incorporated the fee schedule into this contract. In the event of default, the college may pursue payment from either or both the student and responsible party.

I authorize the college to use my financial aid awards to pay all tuition and fees charged to my student account.

Students who have unpaid bills at the college are subject to serious consequences which may include one or more of the following - not receiving college credit, cancellation of the meal plan, eviction from college housing, revocation of institutional funds, or loss of enrollment. As long as such bills remain unpaid, the student may not enroll in additional classes, receive any transcripts or diplomas, and shall incur the costs of the collection fees for such amount, including reasonable attorney's fees and court costs.

You agree to receive calls by Louisburg College or one of its representing agencies via auto dialer or manual dial on all phone numbers provided, including mobile phone, in an attempt to collect on a debt for which you owe. By signing this contract, you authorize Louisburg College to provide information about this contract to an agency for collection of the debt owed to the College. According to all North Carolina laws, the student/responsible party is the borrower and hereby waives any defense afforded by the statute of limitations as a defense for payment of this contract. Louisburg College retains the right to terminate this contract and student enrollment if outside agency payments are not up to date.

I/we have read, understood, and agreed to all of the terms of this Contract.

I/we hereby guarantee payment of all amounts due according to this contract and waive notice of protest and default.

****Please print, complete and submit to Louisburg College**



LOUISBURG COLLEGE

501 N. Main Street, Louisburg, NC 27549

(A copy of driver's license and debit/credit card must be attached)

PAYMENT INSTALLMENT AGREEMENT: FALL _____ SPRING _____

Total Outstanding Balance \$ _____

Payment Date _____ Amount _____ Remaining Balance _____

Payment Date _____ Amount _____ Remaining Balance _____

Payment Date _____ Amount _____ Remaining Balance _____

Payment Date _____ Amount _____ Remaining Balance _____

Payment Date _____ Amount _____ Remaining Balance _____

Payment Date _____ Amount _____ Remaining Balance _____



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I, _____, authorize Louisburg College and/or one of its representing agencies to process the above payment plan presented by me on this date: _____ for all instruments/tender provided until Louisburg College receives full payment of the account balance.

If for any reason, the bank does not authorize my debit/credit card -with each payment, I understand that further collection actions may occur to include any penalties, interest, and fees associated with the collection of this debt. Under North Carolina General Statute 14-10, it is a misdemeanor to write a check - "Knowing at the time....that/the check writer doesn't have sufficient funds on deposit with which to pay the check upon presentation." The crime becomes a Class I felony if the amount is more than \$2,000. In addition, repeat offenders face probation and are barred from maintaining a checking account, making, or uttering a check for three years.

By entering into this agreement and signing, I confirm that I have read and agree to all terms listed above, I understand that this agreement may be canceled by me only when payment is made in full and has sufficiently cleared the bank and the student listed above has a zero (0) balance. I further understand that the college reserves the right to cancel this plan for non-payment and the full balance will become due. ALL ACCOUNTS NINETY DAYS (90) PAST DUE WILL BE TURNED OVER TO A COLLECTION AGENCY FOR FURTHER COLLECTION EFFORTS. IF THE BANK DECLINES TWO OR MORE PAYMENTS, THE STUDENT MAY BECOME SUBJECT TO AUTOMATIC WITHDRAWAL.

Student Signature	Date	Responsible Party or Payment Signature	Date
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Responsible Party or Payment Signature	Date	Responsible Party or Parent Signature.	Date
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Accepted by (Please Print Name)	Date	Accepted by (Signature)	Date
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